



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, February 21, 2024, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Tex Tubbs, Councilmember Mark Maund, Councilmember Jeff Schroeder and Councilmember John Schwarz. A quorum was present.

B. Consent Agenda

1. Approval of Minutes January 17, 2024 Regular Meeting of the Village Council.
2. Authorize Mayor Justin Hamilton to sign annual renewal application for secondary employment for law enforcement with Travis County Sheriffs Office and Agreement With Regard To Use of Vehicle(s) In Connection With Off Duty Employment of County Peace Officer(s) for January 2024-December 2024.
3. Authorize Mayor Justin Hamilton to sign 3-year extension beginning January 2024 with Waste Connections Lone Star Inc as approved by Council on September 28, 2023.

Mayor ProTem Scott Staeb made a motion to approve minutes for January 17, 2024 Regular Meeting of the Village Council, authorize Mayor Hamilton to sign annual renewal application with Travis County Sheriff's Office and authorize Mayor Hamilton to sign 3rd amendment with Waste Connections Lone Star. Councilmember Jeff Schroder seconded the motion. The vote was unanimous with Councilmembers Mark Maund, Tex Tubbs, John Schwarz voting for and no one voting no. Motion Passed.

C. Public Comments

Steve Tabaska, Chair of the Planning and Zoning Commission, addressed Council to request Council to take action on recommendation and appointment of two members to the P&Z Commission.

D. Mayor Report

Report on appointment of Mayor's designee, Anthony Goode of Goode Faith Engineering, as Floodplain Administrator.

Councilmember Schroeder was asked to present the audited count for paper ballot voting at NNO for the flag contest. Councilmember Schroder performed physical recount for paper ballots submitted at NNO. This recount was compared with first count, there were no deviations. Flag #31 received 51 votes; flag #24 received 46 votes; flag #16 received 41 votes; flag #7 received 40 votes; flag #15 received 13 votes. Councilmember Tex Tubbs asked if there were any email or text votes received. Mayor Hamilton responded there were no email nor text votes received.

Mayor Hamilton expressed gratitude for the many property owners that have responded to bringing their Point Venture property into compliance with Firewise principles.

E. Travis County Sheriff's Report

Deputy Nick McCaughey had no community concerns to report.

Emergency Services Report

Greg Johnston with Travis County ESD No 1 announced there will be two classes offered for CPR/1st Aid/Stop the Bleed scheduled at Station #3. Greg Johnston will forward class dates to Village Secretary when confirmed.

F. Closed Executive Session

Mayor Hamilton announced the Council would enter closed executive session at 6:50 PM per Texas Government Code, Section 551.074 – Deliberations concerning the appointment of the Municipal Judge.

Mayor Hamilton reconvened the Council for Open session at 7:16 PM.

G. Items to Consider

1. Discuss and consideration of an ordinance appointing the Municipal Judge of the Municipal Court of the Village of Point Venture and authorizing the execution of a contract with same.

Councilmember Tex Tubbs made a motion to appoint Ryan Henry Municipal Judge of the Municipal Court of the Village of Point Venture and authorize Mayor Hamilton to execute a contract with Ryan Henry. Councilmember Jeff Schroder seconded the motion. The vote was unanimous with Councilmembers Mark Maund, John Schwarz and Mayor ProTem Scott Staeb voting for and no one voting no. Motion Passed.

2. Discuss and review Council resolution regarding establishment and use of an official city flag. Councilmember Tex Tubbs made a motion to discuss. Councilmember Mark Maund seconded motion to discuss. Discussion regarding purpose of adopting an official flag for the Village of Point Venture, where would this official city flag be displayed (flown), what size should this official city flag be, are there deed restrictions we would interfere with to be considered, do we have orders regarding display of flag at half mast? Mayor Hamilton made notes of the discussion items and Council will review updates and revisions to draft resolution to adopt official city flag at the March regular Council meeting.

3. Discuss and consider future of Planning and Zoning Commission and the requested appointment of two (2) Planning & Zoning members for unexpired terms through June 2024.

Mayor Hamilton spoke regarding future of Planning and Zoning Commission as this discussion impacts the request for appointment of two P&Z members. The Village Council may take no action on this item, the Council may move to appoint two recommended members, the Council may vote to de-commission the Planning and Zoning Commission. Without Council appointed Planning and Zoning Commission the Village Council assumes all duties and responsibilities of this commission. The Planning and Zoning Commission has a different work flow than the Council. Are there items for their review and work to warrant appointment of these volunteers?

Councilmember Tex Tubbs made a motion to appoint Eric Carlson and Doug Jaworski to the Planning and Zoning Commission for unexpired terms through June 2024. Councilmember Mark Maund seconded the motion. Councilmember John Schwarz voting in favor to appoint, Mayor ProTem Scott Staeb abstain, and Councilmember Jeff Schroeder did not cast vote. Motion carried 3 votes to appoint.

H. Council Reports

1. Financial Report

January Cash in Banks

Councilmember Tex Tubbs reported January monies in bank:

Security State Bank & Trust – Money Market	\$ 94,878.79
Security State Bank & Trust – Operating Account	\$1,112,775.39
TexPool- Money Market	\$311,269.77
TexPool – Road Fund	\$712,917.77
TexPool – Time Warner	\$ 36,684.19
Total cash in banks	\$2,268,525.91

December YTD Financials – 1st quarter reporting provided in agenda packet and on website.

Important dates for budget and tax rate adoption FY2024/2025.

Notice of request for application for performance of bank depository services for May 2024 – May 2029 to be published March 7, 2024.

2. Building Department

Mayor Hamilton gave the January building report. There were no permits issued for new single family dwellings, there were no certificates of occupancy issued. There were permits issued for storage (Tuff Shed), room addition/remodel and roof replacement.

3. Code Enforcement

Travis County ESD No 1 has responded as Village authorized code enforcement with follow up for lot maintenance/Firewise compliance, first notice of violations have been mailed, review and follow up with property reported as substandard building.

4. Animal Control

ACO is certified and scheduled for local rabies control authority training in March.

5. Village Services

First and third Saturday community collection days continue to be popular. Drop off requirements will be publicized for reminders over the next few months.

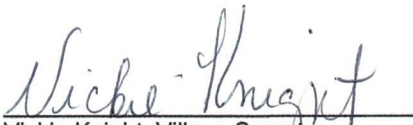
6. Public Works

Invoicing for crack seal project has been received in the amount of \$164,416.20.


I. Adjourn

Councilmember Tex Tubbs made a motion to adjourn.

Mayor Justin Hamilton adjourned the meeting at 8:48 PM.



Vickie Knight, Village Secretary
Village of Point Venture


Justin Hamilton, Mayor
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*