

Village of Point Venture



RELEASE OF EASEMENT

The Village of Point Venture requires the release of easements from the following utilities if on the original plat there were public utility dedications:

AT&T
817 W. North Loop Blvd.
Room 200
Austin, TX 78756
512-870-4967

Contact person: Louis Salm
Please note that this form is different from the others and their requirements at the bottom of the form are also unique. If you have questions call Mr. Salm

Pedernales Electric Cooperative
P.O. Box 2620
Cedar Park, TX 78613
512-331-8883 Extension 7411

Contact person: Carrie Bartosh
PEC also has a unique form. Please call them to obtain a copy of it. The original still must come to us.

Travis County WCID – Point Venture
18606 Venture drive
Point Venture, TX 78645
512-267-1641

Contact person: Richard Welcher

Time Warner
12012 N. MOPAC Expressway
Austin, TX 78758
512-485-5555
512-485-6417

Contact person: Laurie Schumpert

The easement releases have to be filed with the plat, and the originals are required by the County Clerk at the time of filing, along with the original tax certificates.

AT&T Form

APPLICATION FOR EASEMENT RELEASE
TO BE SENT TO AT&T Texas at
817 W. NORTH LOOP, ROOM 200, AUSTIN, TX 78756
Louis Salm 512- 870-4967, FAX 512-870-4475, Norma Chalmers 512-870-4949

Application is hereby made for the release of the following easement(s) as described below:

The easement(s) is on property legally described as:

Subdivision / Section: _____

Lot and Block No: _____
Deed book volume/page
or Document # _____

Street Address: _____

Provide common description of the easement requested for release, indicating the amount of the easement to be released (provide a survey of the property with the easements to be released highlighted)

Property Owner's Name: _____

Mailing Address: _____

Telephone No.: _____

(Note: if multiple owners are joining in this request, the complete names, addresses and phone numbers on each must be attached.)

APPLICANT/AGENT'S NAME: _____

APPLICANT'S ADDRESS: _____

PHONE: _____ FAX : _____

The undersigned Owner/Applicant/Agent understands that the processing of this Easement Release Application will be handled in accordance with the Procedure for Requesting Release of Easements established by each utility company.

Signed by _____
Land Owner/Applicant/Agent

To be sent to 817 North Loop, Room 200, Austin, TX 78756 along with survey plat of property showing easement(s), and legal description with the volume and page or the document # from recording of the property deed in County Records.



PEDERNALES ELECTRIC COOPERATIVE, INC.
APPLICATION FOR EASEMENT RELEASE

In order to process the release of an easement, it is necessary that you furnish us with the following items:

1. An application for Easement Release completed and signed by the Applicant.
2. A survey plat, if available, of the area being requested for release showing all property lines, improvements on the property, all easements contained on the property with special reference to the easement to be released.
3. If the easement being requested for release was dedicated and recorded by separated instrument, a copy of said instrument must also accompany the application. These documents are obtainable at the County Clerk's office in the respective county in which the document is recorded.
4. A cover letter may include specific information not included in the above, i.e. special circumstances or conditions such as closing dates which you believe will assist PEC staffs in the processing of the request.
5. A processing fee of \$300.00 must accompany application. Application fee is to be paid by all applicants, including government entities. This fee is non-refundable regardless of ultimate action by Pedernales Electric Cooperative, Inc.

Upon receipt of the above items, your request will be researched. Assuming the release can be granted we will prepare the necessary documents. Please allow a minimum of 30 working days for processing.

If we are unable to grant your request we will contact you immediately. If you have any questions, please contact the District Engineering Supervisor at the office listed below or call toll free at (888) 554-4732.

Please submit your request and direct your questions to:

PEDERNALES ELECTRIC COOPERATIVE, INC.

APPLICATION FOR EASEMENT RELEASE

Application is hereby made for the release of the following easement as described below:

The easement is on property legally described as:

Subdivision / Section: _____

Lot and Block No: _____

Plat book volume/page: _____

Street Address: _____

Provide common description of the easement requested for release, indicating the amount of the easement to be released (provide a survey or plat of the area with the area to be released highlighted)

Property Owner's Name: _____

Mailing Address: _____

Telephone No: () _____

(Note: if multiple owners are joining in this request, the complete names, addresses, and phone numbers on each must be attached.)

Proposed use of area to be released (describe):

The undersigned Owner/Applicant/Agent understands that processing of this Easement Release Application will be handled in accordance with the procedure for request of Release of Easements. It is further understood that acceptance of this application does not obligate Pedernales Electric Cooperative, Inc. to release the subject area.

Signed by: _____

Dated: _____

FOR PEC USE ONLY:

APPROVED _____

DISAPPROVED _____

BY: _____

APPLICATION FOR EASEMENT RELEASE

For properties within the Village of Point Venture or its ETJ

To be sent to Travis County WCID – Point Venture

Application is hereby made for the release of the following easement(s) as described below:

The easement(s) is on property legally described as:

Subdivision or Section: _____
Lot and Block No: _____
Plat book volume/page: _____
Street Address: _____

Provide common description of the easement requested for release, indicating the amount of the easement to be released (provide a survey or plat of the area with the area to be released highlighted)

Property Owner’s Name _____
Mailing Address: _____
Telephone No. _____

(Note: if multiple owners are joining in this request, the complete names, addresses and phone numbers on each must be attached.)

APPLICANT/AGENT’S NAME _____
APPLICANT’S ADDRESS _____
PHONE _____ FAX _____

The undersigned Owner/Applicant/Agent understands that the processing of this Easement Release Application will be handled in accordance with the Procedure for Requesting Release of Easements established by each utility company. It is further understood that acceptance of this application does not obligate the City to release the subject area.

Signed by _____
Land Owner/Applicant/Agent

Please deliver or mail a copy of all releases to The Village of Point Venture. All originals should be filed at the County office via the owner of the property and have their filing numbers noted on the plat



12012 N. Mopac Expressway
512/485-6417 (Laurie Schumpert)

Austin, TX 78758
512/485-4092 (Fax)

APPLICATION FOR VACATION OF EASEMENT

Please Print

Application is hereby made for the release of the following easement(s) as described below:

The easement is on property legally described as:

Subdivision: _____ Section: _____ Block: _____

Lot Numbers: _____

Street Address: _____

As recorded in Volume _____, Page _____, of the Plat Records of Travis County, Texas

Provide common description of the easement requested for release, indicating the amount of the easement to be released:
(Example: Five foot P.U.E. & D.E. on either side of the common lot line between lots X and X).
Please provide a survey or plat of the area with the easement to be released highlighted.

Reason for requesting release (Example: Single Family Residence, Accessory Building, etc)

Please note: If multiple owners are making this request, complete name, address, phone must be provided for all.

Property Owner's name(s): _____

Mailing Address: _____

Number & Street City State Zip

Phone: _____

Day Time Cell Fax

I authorize the following person/company to act in my behalf as my designated agent:

Name of agent/company: _____

Name of Company Name of Contact

Phone: _____

Day Time Cell Fax

The undersigned Owner/Applicant/Agent understands that the processing of the Easement Release Application will be handled in accordance with procedure for requesting release of easements established by Time Warner Cable. It is further understood that acceptance of this application does not obligate Time Warner Cable to release the subject easement

Signature of Applicant/Agent

Date

Village of Point Venture
18606 Venture drive
Point Venture, Texas 78645
512-267-1641
512-267-0818 fax

SHORT FORM PLAT APPLICATION - ADMINISTRATIVE

Property Owner _____ Date _____

Street Address _____

City _____ State _____ Zip Code _____ Phone # _____

Property Address _____

Legal Description _____

Surveyor or Engineer Information:

Name/Company _____

Phone # _____ Fax # _____ Email _____

APPLICATION COMPONENTS:

- A copy of the deed showing **current** ownership.
- Two paper copies of plat for review.
- When the City Engineer approves the plat, provide signed original mylar of plat for filing.
- Current tax certificates for City, County and School District, showing all taxes paid.
- Easement releases (original signed document for filing) from all public utilities.
- A copy of deed restrictions or covenants of the original subdivision.
- Payment of Filing Fee of \$300 plus a \$300 deposit for reimbursement of city engineer charges.

Applicant's Signature _____ Date _____



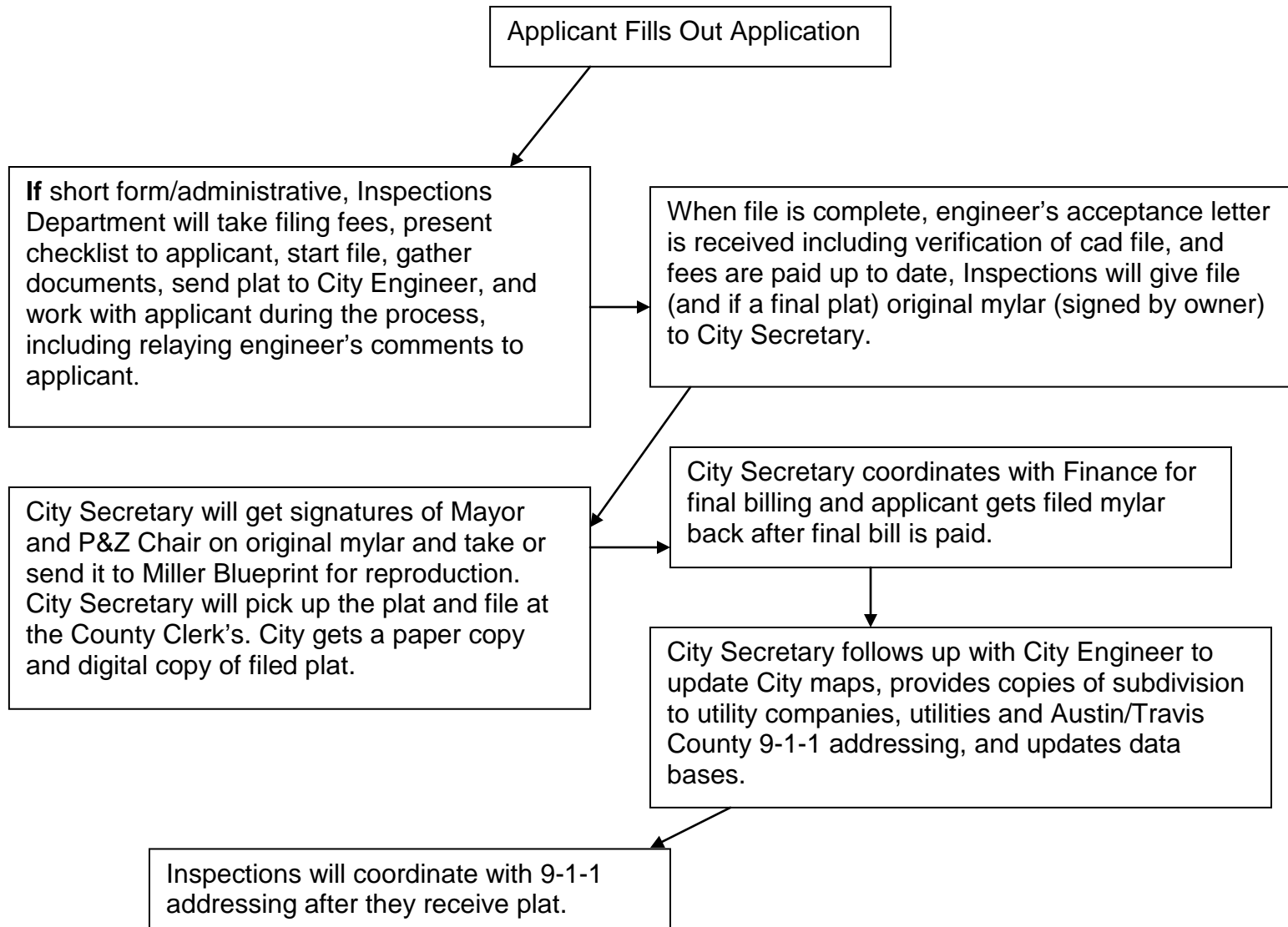
Staff reviews: Deed copy _____ Tax Certificates _____

Easement Releases: PEC _____ WCID _____ TW _____ AT&T _____

Engineer's favorable review letter _____

Verified by _____ Date _____

SHORT FORM ADMINISTRATIVE SUBDIVISIONS



List of Surveyors
(List does not constitute a recommendation)

3DS Box 1899 21701 Nameless Road Leander, TX 78646	515-5888 515 5878 fax sw@3dsinc.com
All Points, River City Surveying 2209 W. Parmer Lane Austin, TX 78727	834-6099 allpointssurveying@juno.com
Forest Surveying & Mapping Company 1002 Ash Street Georgetown, TX 78626	930-5927 512-868-0605 Kathy@ForestSurveying.com
G&R Surveying P.O. Box 4081 Lago Vista, TX 78645	267-7430 grstakes@grsurveying.com
William C. Stewart Ranger Land Surveying P.O. Box 1542 Leander, TX 78641	259-3511 417-7335
West Surveyors, Inc. 8405 Delavan Ave. Austin, Texas 78717	258-6842 phone 255-6748 fax westsurveyors@austin.rr.com