



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
REGULAR COUNCIL MEETING**

Wednesday, October 19, 2022, at 6:30 PM

555 Venture Blvd S

Point Venture, TX 78645

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Minutes

A. Items Opening Meeting

1. Call to Order - Mayor ProTem Shelly Molina called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Shelly Molina led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Shelly Molina, Councilmember Steve Hafner, Councilmember Justin Hamilton and Councilmember Scott Staeb. Absent: Councilmember Cliff McInnis. A quorum was present.

B. Consent Agenda

1. Approval of Minutes for September 21, 2022, Regular Council Meeting.
2. Approval of Minutes for September 22, 2022, Budget and Tax Rate Special Meeting.
Councilmember Justin Hamilton made a motion to approve minutes for September 21, 2022, Regular Council Meeting and September 22, 2022, Budget and Tax Rate Special Meeting. Councilmember Scott Staeb seconded the motion. All present approved. Motion carried.

C. Public Comments

- 1) Resident spoke to Council regarding update to Village code requiring PVTHI approval for townhouse property owner to install boat dock. Townhouse property boat docks are anchored on townhouse association common area and leverage to require PVTHI approval prior to permit is beneficial.
- 2) Resident encouraged all present, and all Point Venture residents, to get out and vote. Early voting begins October 24 and general election is Tuesday, November 8, 2022.
- 3) Resident addressed Council regarding continued lack of response from councilmembers and staff about a time sensitive matter brought previously to Council and staff attention. She expressed her opinion and concern once again that the Village council and staff have lack of knowledge of processes, lack of fair and consistent enforcement of Village code and lack of accountability.

D. Mayor Pro Tem Report

Mayor Pro Tem Shelly Molina also encouraged Village citizens to participate in their local government by getting out to vote and attending the Village Council meetings. Come to the monthly Council meetings and bring a friend!

E. Travis County Sheriff's Report

Travis County Deputy Nick McCaughey attended meeting. Deputy McCaughey had no concerns or issues to report for September. There has been a decrease in activity in the community with fall season.

Emergency Services Report

No current report.

F. Items to Consider

1. Discuss and consider amendment to Chapter 4 Building Regulations of Village Code requiring PVACC and/or PVTHI approval prior to Village permitting determination.
Council is not prepared to make a motion on this item and need more time to process.
Councilmember Steve Hafner made a motion to table this item, to be re-addressed at the next Council meeting. Councilmember Scott Staeb seconded the motion. All present approved. Motion to table item to November Council meeting carried.
2. Discuss and consider ordinance defining application process for future commercial retail space. Commercial retail development at entrance of Point Venture process to ensure leased retail space business use is compliant with Village's zoning ordinance has provision in place under Section 1.1.1.10 of the Zoning Ordinance. The Certificate of Occupancy provides no building shall be occupied until a certificate of occupancy has been issued that the use complies with Village Zoning Ordinance. **Councilmember Scott Staeb made a motion to accept provision in place under Section 1.1.1.10 of the Zoning Ordinance to ensure compliance with business use, for future commercial retail space. Councilmember Justin Hamilton seconded the motion. All present approved. Motion carried.**
3. Discuss and consider variance request for 428 Cascade Circle Sec 4.03.003 (l) deck flooring higher than highest finished floor of the house.
Project to install roof top terrace instead of pitch roof to pool house at 428 Cascade Circle. Village general provisions applicable to all construction and improvement activity specifies "no deck or patio will be approved with deck flooring higher than the highest finished floor in the house".
Councilmember Scott Staeb made a motion to approve variance request for roof top terrace on pool house at 428 Cascade Circle. Councilmember Steve Hafner seconded the motion. All present to cast vote approved. Councilmember Justin Hamilton abstained from vote. Motion to approve variance request carried.
4. Discuss and consider approval of estimate received for \$7498.63 from Austin Flag and Flagpole for the purchase and installation of US and Texas flags and poles at front of Village Office with FY2022 net income. **Councilmember Justin Hamilton made a motion to approve purchase and installation of US and Texas flags and poles at front of Village Office for \$7,498.63 with FY2022 net income. Councilmember Scott Staeb seconded the motion. All present approved. Motion carried.**
5. Discuss and consider approval of purchase of used backhoe not to exceed \$50,000 from FY2022 net income.
The Point Venture POA backhoe is made available for use to the Village staff. The PVPOA provides Village staff use of the backhoe for the general benefit of the community. The backhoe has been essential to Community Collection Center clean up efforts after Saturday collection dates. Backhoe rental rates range from \$250 per day to \$5,000 per month if rental of this equipment were necessary. Mayor ProTem asked if Council would like to make a motion to discuss this item. Councilmember Steve Hafner made a motion to discuss. Councilmember Scott Staeb seconded the motion. Council discussion that additional equipment cost when equipment is available for general benefit of the Point Venture community through loan of equipment through the PVPOA is unnecessary. Council discussion to direct staff to present for Council review and discussion a defined agreement for the use and/or rental of PVPOA owned backhoe. Council discussion to include remuneration to assist PVPOA with service and maintenance of backhoe. There was no motion or action to consider approval of purchase for used backhoe from FY2022 net income.
6. Discuss and consider action on providing direction on Code Enforcement to provide educational and enforcement process for Village ordinances.
Educational process to notify residents of Village Code as relates to lot maintenance and firewise efforts to vacant and/or single family home lots. Discussion of educational process prior to proactive issuance of notice of violation. Mayor ProTem asked if Council would like to make a motion to discuss this item. Councilmember Justin Hamilton made a motion to discuss. Councilmember Scott Staeb seconded the motion. Council discussion to direct staff to begin notification and education of identified lots needing maintenance per Sec 7.05.006 of Village Code.

G. Council Reports

1. Financial Report

FY2022 preliminary financials provided online in October 19 Council meeting digital packet. FY2022 budget adjustments required no change to Total Income budgeted of 641,700, nor change to Total Expense budgeted of 637,530.

Texas Department of Emergency Management released 2nd and final tranche (grant fund release) for CLFRF grant, \$128,234.37 has been transferred to WCID as subrecipient.

2. Building Department

Mayor ProTem Shelly Molina gave September building report: there was one permit for a new single family home, one permit issued for home remodel/additions, one permit issued for pool/spa install and there were no certificates of occupancy issued.

3. Code Enforcement

No further report on complaint driven or proactive enforcement, this was discussed in Item F.6 and determined to follow educational process prior to violation notices.

4. Animal Control

No report received.

5. Village Services

As of 10/14/22 Granicus has identified 124 possible short term rental properties within the Village of Point Venture. Three (3) properties identified within the last 30 days. 112 properties have registered with the Village of Point Venture as a short term rental property. Granicus complaint hotline received 1 call in September.

6. Public Works

Travis County Transportation has completed close out on completed project escrow accounts. Between 2018 and 2021 the Village had road projects completed by Travis County Transportation (2 years crack seal, road repairs on Valley Hill and Venture Dr, road striping, and road stops for a total of \$73,943.20). The final cost for these projects was \$61,018.52. The Village of Point Venture will receive refund payment of \$14,945.88.

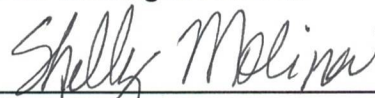
Bid notice for all street crack seal has been posted and bids will be received and opened on November 3, 2022 at Haynie Consulting in Round Rock.

H. Announcements

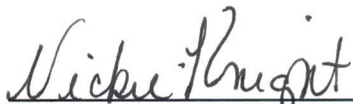
Educating the Village community will involve information to full time residents, short term rental property owners and part time residents.

I. Adjourn

Councilmember Justin Hamilton made a motion to adjourn. Councilmember Scott Staeb seconded the motion. **Mayor ProTem Shelly Molina adjourned the meeting at 7:48 PM.**



Shelly Molina, Mayor Pro Tem
Village of Point Venture



Vickie Knight, Village Secretary
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*