



REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE  
Wednesday, November 16, 2022, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment"*

**Minutes**

**A. Items Opening Meeting**

1. Call to Order - Mayor ProTem Shelly Molina called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Shelly Molina led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Shelly Molina, Councilmember Steve Hafner, Councilmember Justin Hamilton, Councilmember Scott Staeb and Councilmember Cliff McInnis. A quorum was present.

**B. Consent Agenda**

1. Approval of Minutes for October 19, 2022, Regular Council Meeting.
2. Approval of Minutes for November 3, 2022, Special Called Meeting.
2. Approval Mayor ProTem Shelly Molina authorizing engagement letter for Neffendorf & Blocker, P.C. to perform FY 2022 (ending September 30, 2022) financial audit.  
**Councilmember Justin Hamilton made a motion to approve consent agenda as presented. Councilmember Scott Staeb seconded the motion. All present approved. Motion carried.**

**C. Public Comments**

Chris Lippe, President Travis County WCID Point Venture, presented the Village Council with a plaque of appreciation for securing \$256,215.82 CLFRF grant funding through the America Rescue Plan. The grant funding was transferred to the WCID which allowed the WCID to purchase emergency generator for the water treatment plant.

Resident thanked the voters of Point Venture for showing up to vote in the November 8 election. She addressed Council, as she has for three meetings, that no response from councilmembers has been received to her request to meet with members regarding a time sensitive matter. She requested that the Village Council place a three-month moratorium on building projects within the Village until a full audit can be accomplished to review and assure proper procedures of Village building code is being followed. She is concerned variance request heard and approved by Council are setting precedence that impacts our whole community.

**D. Mayor Pro Tern Report**

Mayor ProTem Shelly Molina thanked Steve Hafner for his two years of service on the Council. She also thanked Scott Staeb for stepping up and stepping in to serve when asked to fill a vacancy on the Council.

**E. Travis County Sheriff's Report**

Travis County Deputy Nick McCaughey attended meeting. Deputy McCaughey had no concerns or issues to report for October. In October the Village had 23.5 hours of contracted deputy hours, four stops and four citations issued.

**Emergency Services Report**

No current report.

**F. Items to Consider**

1. Discuss and consider amendment to Chapter 4 Building Regulations of Village Code requiring PVACC and/or PVTHI approval prior to Village permitting determination.

The application of this law could subject the Village to a challenge that the Village has impermissibly delegated its regulatory authority to a third party.

**Councilmember Scott Staeb made a motion to adopt amendment to Chapter 4 Building Regulations of Village Code requiring PVACC and/or PVTHI approval prior to Village permitting determination. Councilmember Justin Hamilton seconded the motion. All present approved. Motion carried.**

Mayor ProTem addressed Council regarding Public Hearing for Items F.2 and F.3 require a notification process to property owners within 200' radius of property requesting a variance.

**Councilmember Cliff McInnis made a motion to table Item F. 2 and F. 3 pending required notification being provided to property owners. Councilmember Scott Staeb seconded the motion. All present approved. Motion carried.**

2. Variance request to Sections 1.1.4.3(f)(3) and 1.1.5.2(b)(4) of the Village Zoning Ordinance at 405 Cascade Circle for construction of an accessory building (personal telescope observatory) within the front yard setback and within the side yard setback.
  - a. Public Hearing
  - b. Discuss and Consider Variance (Village Council sitting as Zoning Board of Adjustment)
3. Variance request to Sections 1.1.4.3(f)(2) and 1.1.5.2(b)(4) of the Village Zoning Ordinance at 507 Deckhouse Drive for construction of an accessory building (garage) exceeding maximum lot coverage. (Village Council sitting as Zoning Board of Adjustment)
  - a. Public Hearing
  - b. Discuss and Consider Variance (Village Council sitting as Zoning Board of Adjustment)
4. Discuss and consider terms of proposed agreement for loaned use of POA owned backhoe. Final lease agreement document will be presented at the December regular Council meeting.  
**Councilmember Justin Hamilton made a motion to table this item until the December regular Council meeting. Councilmember Scott Staeb seconded the motion. All present approved. Motion carried.**

## **G. Council Reports**

### 1. Financial Report

October preliminary financials prepared and provided online. Travis County Transportation refund of \$14,945.88 received and deposited to Security State Bank operating account. CapMetro has approved Council request to carryover FY 2022 funds of \$73,464 for FY2023 crack seal project. Travis County Tax Assessor has delivered 2022 tax levy for our jurisdiction. Certified appraisal roll is 411,393,366.

### 2. Building Department

Mayor ProTem gave the October building report: there were no new permits issued for single family dwellings, permit issued for solar panel install, carport and driveway extension. There was one certificate of occupancy issued.

### 3. Code Enforcement

Approximately 130 letters were mailed to property owners with lots noted to be in non-compliance of Village lot maintenance code Art 7.05.003 in keeping with Firewise principles.

### 4. Animal Control

No report received.

### 5. Village Services

STR update: as of 11/1/22 Granicus has identified 127 possible short term rental properties within the Village of Point Venture. 115 properties have registered with the Village of Point Venture as a short-term rental property. Granicus complaint hotline did not receive any calls/emails in October. We have begun the renewal registration process. 28 renewal reminders have been sent out with 12/31/22 due date for renewal. In the first full year with Granicus the Village of Point Venture has experienced a

38% increase in number of active short term rental properties, the Village of Point Venture has a 90% letter conversion rate.

6. Public Works

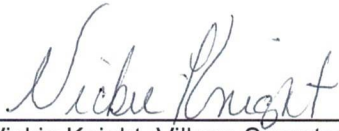
Thursday, November 2 was bid opening for submittals for crack seal project and there were no bids submitted for the all-street crack seal project. Village engineer proposed we re-advertise the project as soon as possible. We have a timeline for bid notice with bid opening on December 15.

**G. Announcements**

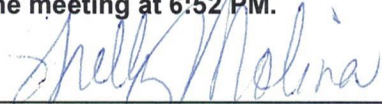
Councilmember Steve Hafner invited anyone interested to join the Lions Club in community Christmas decorating Thursday, November 17.

**H. Adjourn**

Councilmember Justin Hamilton made a motion to adjourn. Councilmember Steve Hafner seconded the motion. **Mayor ProTem Shelly Molina adjourned the meeting at 6:52 PM.**



Vickie Knight, Village Secretary  
Village of Point Venture



Shelly Molina, Mayor Pro Tern  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*