



**PUBLIC HEARING AND REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE**

Wednesday, November 19, 2025, at 6:30 PM

555 Venture Blvd E

Point Venture, TX 78645

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment."*

Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Councilmember Bobby Amidon, Councilmember Kevin Davis, Councilmember Daniel Mershon. Absent: Mayor ProTem Scott Staeb and Councilmember Jeff Schroeder. A quorum was present.

B. Mayor Report

Councilmember Jeff Schroeder unable to attend this meeting but we are very grateful for his service to our community as a member of this Council since 2023.

C. Canvass of Election and Taking of Oath

1. Canvass of the Village of Point Venture municipal election conducted on November 4, 2025. Candidates have been certified as unopposed and hereby elected as follows:
Justin Hamilton Mayor, two-year term
Scott Staeb Council Seat, two-year term
Alex Broughton Council Seat, two-year term
Certificate of Election was presented to Justin Hamilton and Alex Broughton.
2. Oaths of Office for Mayor and Council Seats
Village Secretary administered the Statement of Elected Official and Oath of Office to Justin Hamilton, Mayor.
Mayor Justin Hamilton administered the Statement of Elected Official and Oath of Office to Alex Broughton, Councilmember.

D. Public Hearing/Items for Consideration

Pursuant to Section 211.007(e) of the Texas Local Government Code and Section 1.1.11.1(a)(1) of the Village Zoning Ordinance, the hearing will be before the Village Council of the Village of Point Venture as there is not an appointed Village Planning and Zoning Commission.

1. Consider testimony and act upon proposed amendments to Chapter 5 of the Zoning Ordinance amending residential lot size.
 - a. Mayor Justin Hamilton reported this zoning text amendment revises the minimum lot depth for all lots and minimum lot width for corner lots within SF-1 and SF-2 zoning districts. Mayor Justin Hamilton opened public hearing for comments at 6:38 PM.
 - b. No public comments.
 - c. No further Council discussion. Mayor Justin Hamilton closed public hearing for comments at 6:39 PM.
 - d. **Councilmember Kevin Davis made a motion to approve amendments to Chapter 5 of the Zoning Ordinance as regards all lots minimum depth and corner lots minimum width requirements for SF-1 and SF-2 zoning districts and to adopt these amendments at second and final reading. Councilmember Bobby Amidon seconded the motion. Each member in agreement. Motion carried.**

E. Public Comments

Resident and property owner (lot 585) spoke to Council regarding back yard of residence behind her home has grass and weeds over 5' in height and large dead limbs/branches piled in the high grass. This situation has been reported by resident for firewise review and action since June 2024.

F. Travis County Sheriff's Report

Deputy Nick McCaughey had no concerns to report.

Emergency Services and Code Enforcement Report

Greg Johnston, Travis County Fire/ESD No.1, had no October report for Council.

Animal Control Report

Tony Reynolds, Animal Control Officer, presented October engagement summary:

- 10 Deceased Animal Response/Removal
- 16 At Risk Animal Response
- 5 Nuisance Animal Response/Consultation
- 2 Dog at Large/General Dog Calls
- 1 Complaints (unreasonable noise/aggressive dog/other)
- 3 General Inquiry/Other

G. Executive Session

The Council reserves the right to retire into closed executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally authorized under the Open Meetings Act, Chapter 551 of the Texas Government Code, and to seek legal advice pursuant to Section 551.071 of the Texas Government Code regarding short term rental regulations, street and right-of-way parking regulations, junked vehicle enforcement and enforcement of right-of-way management ordinance.

Mayor Justin Hamilton called for Executive session at 7:00 PM.

H. Reconvene

Mayor Justin Hamilton reconvened Council into regular open session at 8:20 PM. There were no actions to be taken.

I. Items to Consider

1. Approval of minutes October 15, 2025, Regular Council Meeting.

Councilmember Bobby Amidon made a motion to approve minutes of October 15, 2025, as presented. Councilmember Daniel Mershon seconded the motion. Councilmembers vote in agreement. Motion carried.

2. Nominations and appointment of council member to serve as mayor pro tem through November 2026.

Councilmember Bobby Amidon made a motion to nominate Scott Staeb as mayor protem through November 2026. Councilmember Kevin Davis seconded the motion. Councilmembers vote in agreement. Motion carried.

3. Review and discussion of Village Comprehensive Plan 2020.

Mayor Justin Hamilton requests this item be moved to future Council meeting in 2026 for Council discussion.

4. Review, discussion and possible action on Resolution No. 2025-11-19 designating certain meetings as Regular Village Council Meetings.

Council discussed designating regular monthly Council meetings on the third Tuesday of each month.

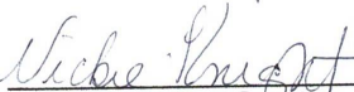
Councilmember Kevin Davis made a motion to adopt Resolution 2025-11-19 designating regular monthly Council meetings on the third Tuesday of each month. Councilmember Daniel Mershon seconded the motion. Councilmembers vote in agreement. Motion carried.

J. Council Reports

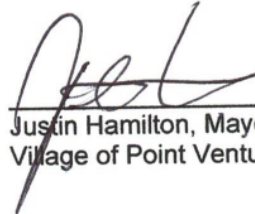
1. Financial Report – report included in Council packet
October Cash in Banks
FY 24/25 audit underway
2. Building Department – report included in Council packet
October building report

K. Adjourn

Councilmember Bobby Amidon made a motion to adjourn. Councilmember Alex Broughton seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 8:25 PM.**



Vickie Knight, Village Secretary
Village of Point Venture



Justin Hamilton, Mayor
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*