

**Village of Point Venture  
Village Council Meeting  
April 17, 2019  
@ 6:30 PM  
555 Venture Blvd. S.  
Point Venture, Texas**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment"*

**Minutes**

**In Point Venture, Travis County, Texas, commencing on April 17, 2019 @ 6:30 p.m.**

**To consider and act upon any lawful subject, which may come before it, including among others, the following:**

**A. Items Opening Meeting**

1. **Call to order** Mayor Love called the meeting to order at 6:30 p.m.
2. **Pledge** Mayor Love led the Pledge of Allegiance.
3. **Roll Call** Vickie Knight called roll. Present were Mayor Eric Love, Mayor Pro Tem Lance Clinton, Councilmember Dan Olson, Councilmember Stephen Perschler and Councilmember Don Conyer. Absent: Councilmember Royce Christopher. A quorum was present.

**4. Consent Agenda**

All items under Consent Agenda are considered routine by the Village Council and will be enacted on by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approve Village Council Workshop Executive Meeting Minutes March 18, 2019.
- b. Approve Village Council Meeting Minutes March 20, 2019.
- c. Approval Village issued SSBT Mastercard with \$1000 credit limit for Janice Huling.
- d. Authorize appointment of Janice Huling as Village Secretary.
- e. Approve update to Ordinance Sec. 2.01.001 Location of Village Offices to be amended as follows:
  1. The has an established office located within the Village of Point Venture boundaries.
  2. The address of such office shall be 411 Lohman Road, Point Venture, TX 78645, corrected to 411 Lohmans Ford Road, Point Venture, TX 78645.

Councilmember Perschler made a motion to approve consent agenda with correction. Mayor ProTem Clinton seconded the motion. Don Conyer abstained. Three councilmembers approved. Motion carried.

**B. Citizen Communications:** Not for items listed on this agenda. No deliberations with Council. Council may respond with factual information. There is a three (3) minute time limit on any communication.

Leslie Rupard requested the Village of Point Venture to sponsor the Point Venture Holiday Bazaar.

**C. General Business and Action Items**

**1. Mayor's Report**

- a. Welcome Janice Huling – Second Village Employee  
Mayor Love introduced Janice Huling, Office Administrator.
- b. ILA with WCID re: Citizen's Collection Center and Animal Kennel.  
Mayor Love reported that The Townhomes have a 25 year lease on a section of the CCC which ends in 2042. Fred Marshall, WCID Board President clarified the location of townhouse association 2000 SF area and terms of lease: \$10 initial & \$1/year for 25 years. Fred Marshall noted within a newly structured ILA for CCC and Animal Kennel with the Village, WCID will be required as additional insured on the Village general liability policy. No agreement has yet been reached for ILA with WCID. Councilmember

Don Conyer thanked Fred Marshall for attending meeting and providing clarity.

Councilmember Dan Olson presented Village Services with Council accomplishments and Council future plans.

**2. Presentation by Fire Chief Donnie Norman**

Fire Chief Donnie Norman stated the new firehouses for ESD1 & ESD7 would be complete by the end of 2019. He discussed the collaboration between the Fire Department and The Village of Point Venture regarding the Village Offices. He used a PowerPoint presentation to show various employees winning awards and certifications.

**3. Old Business**

**a. Discuss and take action to determine Community Collection Center new hours of operation.**

Councilmember Don Conyer discussed old schedule and proposed new schedule 1<sup>st</sup> Saturday 10-2 PM and 3<sup>rd</sup> Wednesday 2-4 PM of month. Mayor Love reported that townhouse association management will interface with Chad Christianson, Village Public Works, for access to CCC when necessary for townhouse resident collection. The task committee long term options for the CCC will be submitted to provide input regarding collection times and possible charging for large appliances and units with freon to be disposed of, rubber tires, and hazardous materials. Mayor Love suggested survey to residents for feedback.

Mayor ProTem Clinton made a motion to approve Community Collection Center schedule of 1<sup>st</sup> Saturday 10am -2pm and 3<sup>rd</sup> Wednesday 2pm-4pm monthly. Councilmember Perschler seconded the motion. All approved. Motion carried.

**4. New Business**

**a. Discuss and take action to award bank depository agreement effective May 1, 2019 through April 30, 2024.**

Councilmember Perschler made a motion to award bank depository agreement to Security State Bank & Trust effective May 1, 2019 through April 30, 2024. Mayor ProTem Clinton seconded the motion. All approved. Motion carried.

**b. Discuss options and take possible action regarding purchase of cell phone or walkie talkie for Animal Control Officer.**

Councilmember Perschler proposed a \$50 monthly stipend to animal control officer, Chad Christianson, for reimbursement of use of his personal cell phone. Councilmember Olson seconded this motion. All approved. Motion carried.

**c. Discuss and take possible action regarding purchase of lawn moving equipment and a trailer.**

Mayor Love requested this item be tabled to be discussed at a future meeting when he feels he has enough information to entertain a motion for purchase.

**d. Discuss and take possible action regarding purchase of TV for presentations and/or meetings.**

Mayor Love requested this item be skipped as Mayor ProTem Clinton had purchased TV for presentations and meetings with funds approved by council at the March 20 council meeting by credit card limit increase.

**D. Council Reports**

**1. Treasurer Report**

Councilmember Olson reported on cash in bank.

1010 – Security State – Money Market	\$94,419.83
1015 – Security State – Operating Fund	\$173,677.40
1030 – TexPool – Money Market	\$284,040.08

1046 – TexPool – Road Fund	\$441,647.49
1047 – TexPool – Time Warner	<u>\$16,525.79</u>
Total Assets	\$1,010,310.59

**2. Building Department**

Councilmember Christopher was not present, no report was given.

**3. Code Enforcement**

Chad Christianson will be attending Code Enforcement Officer certification course in June. Councilmember Christopher was not present, no report was given.

**4. Animal Control**

Councilmember Conyer reported 250 dogs have been registered in 2019. An animal control activities report is attached as part of these minutes. Chad Christianson will be attending animal control officer certification program April 25 and April 26.

**5. Village Services**

Mayor ProTem Clinton gave overview through PowerPoint presentation of new Village office space and furnishings.

**6. Public Works**

Councilmember Perschler discussed task spreadsheet for staff to document daily activities. Stop bars have been installed. Upcoming road repairs for Valley Hill, Venture Drive and Lohmans Ford have been scheduled with Travis County Transportation. Haney Engineering report with estimate for Peckham Drive drainage issues has been received. Council will need to evaluate due to extensive drainage issues.

**7. Emergency Services**

Councilmember Olson suggested face-to-face with Travis County Sheriffs to express concerns over commuters in morning and evening speeding through neighborhood. He thanked Mayor ProTem for his work with Village Office.

**8. Travis Co. Sheriff's Report**

Mayor ProTem Clinton reported there are four sheriffs and he would like to schedule a meeting. Councilmember Olson would like to know Sheriff's initiatives, expectations and hours, and requested a meeting between PV Council and Sheriff Department.


**E. Announcement / Closing comments**

- a. Councilmember Perschler thanked Mayor ProTem for work in Village Office.
- b. Councilmember Olson reminded all present of the special meeting April 25, 2019, regarding current year budget at six month mark.

**F. Adjournment**

Councilmember Perschler made a motion to adjourn. Mayor ProTem seconded the motion. All approved. Meeting adjourned at 8:30 PM.

*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request. The Village Council for the Village of Point Venture reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).*



Lance Clinton, Mayor Pro Tem - Village of Point Venture

Attest:   
 Janice Huling, Village Secretary