

**Village of Point Venture
Village Council Meeting
March 20, 2019
@ 6:30 PM
555 Venture Blvd. S.
Point Venture, Texas**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Minutes

In Point Venture, Travis County, Texas, commencing on March 20, 2019 @ 6:30 p.m.

To consider and act upon any lawful subject, which may come before it, including among others, the following:

A. Items Opening Meeting

1. **Call to order** Mayor Love called the meeting to order at 6:30 p.m.
2. **Pledge** Mayor Love led the Pledge of Allegiance.
3. **Roll Call** Vickie Knight called roll. Present were Mayor Eric Love, Mayor ProTem Lance Clinton, Councilmember Dan Olson, Councilmember Stephen Perschler,. Absent: Councilmember Royce Christopher and Councilmember Don Conyer. A quorum was present.

4. Consent Agenda

All items under Consent Agenda are considered routine by the Village Council and will be enacted on by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approve Village Council Meeting Minutes February 20, 2019.
- b. Approve repeal of Ordinance 2018.03.01 appointing Jean Cecala as municipal court clerk for the Village of Point Venture.
- c. Approval to remove former Village Secretary, Jean Cecala, as authorized signer to the Village of Point Venture Security State Bank & Trust operating account.
- d. Authorize Village Council to secure benefits and offer existing and new employees for the Village Point Venture
 1. 100% employer paid employee only medical health insurance
 2. Maximum of 3% employer matching contribution to employee retirement account
- e. Approval to authorize credit limit increase to Lance Clinton SSBT MasterCard to \$2,000 and credit limit increase to Vickie Knight SSBT MasterCard to \$1,000.
- f. Approve engagement of Neffendorf & Knopp to provide 2018 fiscal year to date review to assist with Council budget process for fiscal year 2019. Expense incurred will be paid from expense line item account 6097 Accounting Services.

Mayor ProTem Clinton made a motion to approve consent agenda. Councilmember Perschler seconded the motion. All approved. Motion carried.

B. Citizen Communications: Not for items listed on this agenda. No deliberations with Council. Council may respond with factual information. There is a three (3) minute time limit on any communication.

There were no citizens wishing to speak before Council.

C. General Business and Action Items

1. Mayor's Report
 - a. Welcome Chad Christianson – first Village employee

Mayor Love introduced Chad Christianson, animal control, public works and code enforcement personnel for the Village of Point Venture.

b. VoPV – 50th anniversary recognition

Roy Ables was able to provide a copy of seal of incorporation for Venture Development Company, the founding of Point Venture, dated May 1, 1970. We will celebrate our 50th anniversary in 2020.

c. Update regarding WCID response to Council rebuttal regarding letter of intent for shared space at 18606 Venture Drive.

Mayor Love reported that he had received a letter Saturday, March 16, from the WCID Board in response to Village council rebuttal of February 21. The WCID Board is agreeable to a temporary arrangement to allow the Village 2 office spaces and shared space for \$400 a month; dog kennel and community collection yard both lease for \$1 each per year. WCID Board requested a more formal 2 year lease agreement effective May 1, 2019. The WCID Board subcommittee of Fred Marshall and Cindy Clemons request meet with Village Council representation to establish a redefined ILA and lease arrangement for shared office space at 18606 Venture Dr. Mayor Love indicated this would be discussed further by Council, as entire council is not seated for this evening's meeting. A future date will be determined for a meeting with WCID Board subcommittee, Mayor Love and Mayor ProTem Clinton.

2. Old Business

a. **Discussion regarding Community Collection Center special task force appointed to address how to operate the community collection center and make this Village service financially sustainable.**

It is Council intention to get the Community Collection Center reopened. A committee has met to discuss options of when collection center will be open and how to man the collection center when open, but there is no recommendation from the committee at this time.

Mayor ProTem Clinton made a motion that the collection center be open on Saturday, March 30, from the hours of 10 am to 2 pm. Councilmember Perschler seconded the motion. All approved. Motion carried.

b. **Discussion regarding current Village of Point Venture fine schedule and need to update fines and/or consistently address violations and issue citations.**

Councilmember Perschler discussed the fine schedule as passed and signed by Judge Thompson on October 18, 2016, and the fine schedule with Village ordinances on the Village website are not in sync. Councilmember Perschler offered that he would like to take a year to actively enforce the animal control fines as established October 18, 2016, and then re-evaluate the fine schedule and structure.

Councilmember Olson made a motion to enforce the defined fine schedule as approved by Judge Thompson and bring the ordinance defined fine schedule as posted on website in line. Councilmember Perschler seconded the motion. All approved. Motion carried.

There were several resident comments requesting more communication from the Council. Councilmember Olson responded that more communication from the Council was a reasonable request. Mayor ProTem Clinton suggested a mass email be shared covering deadline to register your dogs, our animal control fine schedule

c. **Discuss and take possible action regarding employment position for Village Office Administrator posted for Village of Point Venture.**

Mayor Love shared that the Council's prior offer of employment for above position was not accepted. Five individuals were interviewed Monday, March 18, in an executive closed session. Mayor Love asked if Council had a decision regarding extending on offer for the position of Village Office Administrator.

Councilmember Olson made a motion to extend an offer of employment for Village Office Administrator to Janie Huling. Mayor ProTem Clinton seconded the motion. All approved. Motion carried. Mayor Love will mail offer letter to Janie Huling on Thursday, March 21.

3. New Business

- a. **Discuss and take action to appoint Emergency Management Coordinator, required notification to Texas Division of Emergency Management. Discuss appointment of assistant Emergency Management Coordinator.**

Councilmember Perschler thanked Naomi Giroux for her many contributions, Point Venture has been lucky to have her. Mayor Love presented Emergency Management Coordinator form to list 1st contact, Mayor Love; 2nd contact Chief Norman as coordinator; Naomi Giroux as assistant coordinator.

Councilmember Perschler moved to submit Point Venture Emergency Management Coordinator Notification as presented: 1st contact, Mayor Love; 2nd contact Chief Norman as coordinator; Naomi Giroux as assistant coordinator. Councilmember Olson seconded the motion. All approved. Motion carried.

- b. **Consider, discuss and take action to set up to three (3) dates between April and July for Council fiscal year 2019 budget**

Councilmember Olson presented dates for council consideration of April 25 workshop for a 2019 budget review with Neffendorf consult, our audit firm; May 23, June 27 and July 25 for 2020 budget workshops. These are all Thursday evening workshops.

Councilmember Perschler moved to accept and set the above dates for 2019 budget review and 2020 budget workshops. Mayor ProTem Clinton seconded the motion. All approved. Motion carried.

D. Council Reports

1. Treasurer Report

Councilmember Olson reported on cash in bank

2. Building Department

Councilmember Christopher was not present, no report was given.

3. Code Enforcement

Chad Christianson shared that he would be attending a 40 hour training for Code Enforcement Officer in San Antonio in June.

4. Animal Control

Chad Christianson reported that kennels had been cleaned and some items were moved to fire hall. Chad shared that he would be attending Animal Control Officer Basic Training April 25 and 26. The number to contact for animal control has not changed 512-461-5686. The animal control number is the first line of contact for dog nuisance (barking dog) complaint.

5. Village Services

Mayor ProTem Clinton gave a presentation on the update to the office space at 411 Lohmans Ford, the Village Offices. Additional office equipment purchases necessary will be discussed at future Council meeting.

6. Public Works

Chad Christianson shared that he had been familiarizing himself with Village boundaries of culverts and easements.

7. Emergency Services

Councilmember Perschler reported that chief Norman was visiting in April and would provide update on ESD 1 & ESD 7 construction progress and completion date.

8. Travis Co. Sherriff's Report

Mayor ProTem Clinton reported that sheriff's coverage hours per month had been increased to 50 hours for March and spring break. Sheriff coverage hours will be 30 hours for April.

E. Announcement / Closing comments

a. Councilmembers

Councilmember Perschler wanted to thank the applicants who interviewed Monday, March 18.

b. Mayor – I follow three rules: Do the right thing, do the best you can, and always show people you care.

F. Adjournment

Councilmember Olson moved to adjourn the meeting. Councilmember Perschler seconded the motion. All approved. Meeting adjourned at 7:41 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request. The Village Council for the Village of Point Venture reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).



Eric Love, Mayor - Village of Point Venture

Attest:

Vickie Knight