



**REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE  
Wednesday, March 19, 2025, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment."*

**Agenda**

**A. Items Opening Meeting**

1. Call to Order
2. Pledge
3. Roll Call

**B. Consent Agenda**

1. Approval of Minutes February 19, 2025, Regular Council Meeting.
2. Approval of Minutes March 11, 2025, Council Workshop.

All matters listed under consent agenda are considered to be routine by the Council and will be enacted by one motion. There will not be separate discussion of these items. If so desired, an item may be removed from the consent agenda and considered separately.

**C. Mayor Report**

**C. Public Comments**

Public comment section to address Council.

Village Council may only make a factual statement or a recitation of existing policy in response to an inquiry regarding subjects not on this agenda.

**D. Travis County Sheriff's Report  
Emergency Services and Code Enforcement Report  
Animal Control Report**

**E. Items to Consider**

1. Discuss and possibly act upon application for replat of lots 398 and 399.
2. Discuss and possibly act on regulations and enforcement of Village Code Chapter 4 Article 4.08 Outdoor/Exterior Lighting.
3. Discuss and possible determination of traffic bump material and re-installation post road maintenance project completion.
4. Discuss planning and possible dates for National Night Out.


**F. Council Reports**

1. Financial Report  
February Cash in Banks
2. Building Department  
February building report

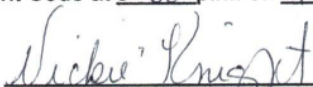
3. Village Services

4. Public Works

**G. Adjourn**

  
Justin Hamilton, Mayor  
Village of Point Venture

I certify that a copy of the above Notice was posted on the Village Office Bulletin Board, in a place convenient to the public, in compliance with Chapter 551 of the Texas Government Code at 3:30 p.m. on 3/14, 2025.

  
Vickie Knight, Village Secretary  
Village of Point Venture

**Notes to the Agenda:**

1. The Council may vote and/or act upon each of the items listed in this Agenda.
2. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or Village boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the bodies, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.
3. The Village Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.
4. This agenda has been reviewed and approved by the Village's legal counsel, and the presence of any subject in any Executive Session portion of the agenda constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting, considering available opinions of courts of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c), and the meeting is conducted by all participants in reliance on this opinion.

**\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.**

**REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE**

**Wednesday, February 19, 2025, at 6:30 PM**

**555 Venture Blvd S**

**Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment."*

**Draft Minutes**

**A. Items Opening Meeting**

1. Call to Order - Mayor ProTem Scott Staeb called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Scott Staeb led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Scott Staeb, Councilmember Daniel Mershon, Councilmember Bobby Amidon, Councilmember Kevin Davis. Absent: Mayor Justin Hamilton, Councilmember Jeff Schroeder. A quorum was present.

**B. Mayor Report – No report**

**C. Public Comments – No comments**

**D. Travis County Sheriff's Report – No report**

**Emergency Services and Code Enforcement Report**

Greg Johnston, with Travis County ESD No. 1, reported he and Assistant Fire Marshall Chris Colunga have identified properties non-compliant with Articles 7.04 and 7.05 lot maintenance and firewise principles. Report on lots with non-compliance status will be forwarded to request Council direction in providing compliance notification and enforcement.

**Animal Control Report**

Tony Reynolds, Animal Control Officer, presented January engagement summary:

- 5 Deceased Animal Response/Removal
- 7 At Risk Animal Response
- 2 Nuisance Animal Response/Consultation
- 14 Dog at Large/General Dog Calls
- 5 Complaints (unreasonable noise/aggressive dog/other)
- 2 General Inquiry

**E. Items to Consider**

1. Approval of Minutes January 15, 2025, Regular Council Meeting.  
**Councilmember Kevin Davis made a motion to approve minutes of January 15, 2025, as presented. Councilmember Bobby Amidon seconded the motion. No discussion, Councilmembers vote in agreement. Motion carries.**
2. Discuss regulations and enforcement of Village Code Chapter 4 Article 4.08 Outdoor/Exterior Lighting.  
Council discussion as regards nonconforming existing lighting changes that do not involve nor require a building permit and reference to lumen levels. New construction and major renovation/remodel compliance can be verified before issuance of Certificate of Occupancy or Certification of Completion. Council instructed staff to request attorney to provide update and options to the outdoor/exterior lighting ordinance for noncompliant existing lighting minor changes

not involving building permit and reference to lumen levels. Council will revisit this item at the March regular meeting.

- 3. Discuss and possible determination of traffic bump material and re-installation post road maintenance project completion.  
Upcoming road project will require removal of four existing speed bumps. Alpha Paving has quoted \$1,800 to re-install asphalt speed bumps where removed. Council discussion on location and necessity to re-install all four speed bumps. Councilmember Amidon requested Emergency Services be consulted regarding specifications of speed bumps so to not cause delays in response times as they need to slow down considerably when crossing speed bumps. Council will revisit this item at the March regular meeting.
- 4. Discuss planning and possible dates for National Night Out.  
Mayor ProTem Scott Staeb requested this item be revisited at the March regular meeting.
- 5. Discuss development of Village master/strategic plan.  
Council would like to schedule this discussion in workshop format when Council begins future budget workshops.

**F. Council Reports**

- 1. Financial Report - Financials provided in digital packet on Village website.  
Dec YTD Financials  
2025 Preliminary Tax Roll Estimate  
PEG fees from Charter Communications
- 2. Building Department  
There was one (1) permit issued for new single-family home and there were no certificates of occupancy issued in January.
- 3. Village Services – no report
- 4. Public Works  
Update road maintenance project to begin late March or early April, temperature dependent.

**G. Adjourn**

Councilmember Kevin Davis made a motion to adjourn. Councilmember Bobby Amidon seconded motion to adjourn. **Mayor ProTem Scott Staeb adjourned the meeting at 7:22 PM.**

\_\_\_\_\_  
Scott Staeb, Mayor ProTem  
Village of Point Venture

\_\_\_\_\_  
Vickie Knight, Village Secretary  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*

**VILLAGE OF POINT VENTURE  
Special-Called Workshop  
By the Village Council of the  
Village of Point Venture  
Tuesday, March 11, 2025 @ 5:30 PM  
555 Venture Blvd S.  
POINT VENTURE, TEXAS 78645**

*“Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment”*

**DRAFT MINUTES**

**A. Items Opening Meeting**

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 5:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Daniel Mershon, Councilmember Bobby Amidon, Councilmember Jeff Schroeder, Councilmember Kevin Davis. A quorum was present. Village attorney Caroline Kelley, Hyde Kelley LLP, and Village Engineer Steven Kirkpatrick, Goode Faith Engineering, in attendance.

**B. Council Workshop**

Mayor Justin Hamilton led the Council discussions in consideration of

- 1) Zoning Use Summary Table Non-Residential Districts Industrial zoning district. Village currently has no properties zoned as Industrial, inclusion in the Village Comprehensive Plan. Council discussion to consider Conditional Use permitting for Industrial zoning use summary table.
- 2) Zoning Use Summary Table Non-Residential Districts Commercial zoning district. Council discussion to consider adding Golf Cart Rentals & Sales with supplemental regulations to permitted use in Commercial zoning district.
- 3) Zoning ordinance residential districts SF-1 and SF-2 yard requirements. Council discussion to consider amending to lower the required 25' minimum back yard.
- 4) Zoning ordinance residential districts SF-1 and SF-2 yard requirements. Council discussion regarding 45% as maximum lot cover applied to all lots, even the smaller cluster cottage lots. Discussion regarding no adverse effect upon drainage or flooding required drainage study and what information should be required for review before approval.
- 5) Council discussion regarding regulations on commercial signs (including yard signage).

**C. Adjourn**

Councilmember Kevin Davis made a motion to adjourn. Mayor ProTem Scott Staeb seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 7:41 PM.**

---

Justin Hamilton, Mayor

---

Vickie Knight, Village Secretary

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*

Village of Point Venture  
**Cash In Banks**  
As of February 28, 2025

**F 1**

	<u>Feb 28, 25</u>	<u>Feb 29, 24</u>
<b>Checking/Savings</b>		
<b>Banks</b>		
1010 · Security State - Money Market	94,981.03	94,886.31
1015 · Security State - Operating Fund	1,116,477.36	973,644.75
1030 · TexPool - Money Market	328,588.43	312,586.75
1046 · TexPool - Road Fund	1,005,796.18	715,934.08
1047 · TexPool TimeWarner	38,725.25	36,839.39
<b>Total Banks</b>	<u>2,584,568.25</u>	<u>2,133,891.28</u>
<b>Total Checking/Savings</b>	2,584,568.25	2,133,891.28

**Village of Point Venture  
Building Department – February 2025**

In the month of February there were no permits issued for single-family home. There were no Certificates of Occupancy issued.

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	27
2022	33
2023	4
2024	3
2025	1

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	17
2022	23
2023	30
2024	2
2025	0