



**PUBLIC HEARING AND  
REGULAR MEETING OF THE VILLAGE COUNCIL  
ZONING BOARD OF ADJUSTMENT PUBLIC HEARING AND MEETING  
VILLAGE OF POINT VENTURE  
Wednesday, March 20, 2024, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment"*

**Minutes**

**A. Items Opening Meeting**

1. Call to Order - Mayor ProTem Scott Staeb called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Scott Staeb led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Scott Staeb, Councilmember Mark Maund, Councilmember Jeff Schroeder. A quorum was present. Absent: Mayor Justin Hamilton, Councilmember Tex Tubbs and Councilmember John Schwarz.

**B. Public Hearing/Items for Consideration-Village Council sitting as Zoning Board of Adjustment**

1. Consider testimony and act upon a request by Roger Hollander, owner of the property located at 410 N Summit Ridge Drive, (Section 3-2, Lot 704) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (4) Yard Requirements (F) pertaining to maximum lot coverage.
  - a. Mayor ProTem introduced this request, addition to existing small concrete patio at back of home located at 410 Summit Ridge which appears to increase lot coverage to approximately 49%.
  - b. Resident property owner addressed the Council and provided each member of Council present with variance questionnaire tool based on Zoning Code Chapter 12. Owner/applicant of 410 Summit Ridge addressed the Council to indicate this addition was submitted and approved by the ACC and they were not aware of permit requirement nor maximum lot coverage. Approval for hardscape (concrete) addition to patio across back of home is being requested.
  - c. Mayor ProTem Scott Staeb made a site visit to 410 Summit Ridge to view this project.
  - d. **Mayor ProTem Scott Staeb made a motion to approve variance request to the to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (4) Yard Requirements (F) pertaining to maximum lot coverage. Councilmember Mark Maund seconded the motion to approve variance request pertaining to maximum lot coverage requirement for concrete patio extension extending maximum lot coverage to approximately 49%. Councilmember Jeff Schroeder in agreement with motion and second to approve request for variance.**
2. Consider testimony and act upon a request by Haven Homebuilders, owner of the property located at 613 Deckhouse Drive, Point Venture, TX 78645 (Section 2, Lot 383) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(A) pertaining to minimum front yard requirement. Mayor ProTem Scott Staeb addressed this item. Owner/applicant has requested this item be postponed. **Mayor ProTem Scott Staeb made a motion this item be postponed to the first meeting at which a hearing may be legally noticed after owner/applicant notifies staff that the matter be placed back on an agenda. Councilmember Mark Maund seconded the motion. Councilmember Jeff Schroeder in agreement and second to postpone this item.**

**C. Mayor ProTem Scott Staeb closed public hearing and convened to regular meeting at 6:36 PM.**

**D. Public Comments**

- \*Resident property owner addressed the Council requesting Council response to items of concern that were presented to Council at January 17, 2024 Council meeting. Resident property owner is concerned with a seeming lack of openness and transparency and has filed a complaint with the Texas Attorney General's Office. Resident property owner requested the Council to table discussion regarding official city flag resolution at this time due to pending investigation of complaint filed.
- \*Chair for the Planning and Zoning Commission addressed Council and thanked Council for needed two-member appointment on the planning and zoning commission at the February Council meeting. An overview of upcoming discussion items for the planning and zoning commission was shared with Council as also planning and zoning draft minutes were forwarded to Council to keep communication clear and open between Council and planning and zoning commission. He requested the Council please read Village of Point Venture comprehensive plan, most especially the vision statement of guiding principles of our zoning code.
- \*Newly appointed member of planning and zoning commission introduced himself and spoke to his long term interest in Point Venture to the Village Council.

**E. Mayor Report**

There was no Mayor report provided.

**F. Travis County Sheriff's Report**

Deputy Nick McCaughey attended the meeting and reported even though it has been spring break, it has been a quiet week with no situations or concerns to report.

**Emergency Services Report**

Greg Johnston with Travis County Fire/ESD No 1 gave update on April 8, 2024 Solar Eclipse event. There is expected heavy traffic along FM 1431, the emergency operations center will be operating on April 8 from 7AM to 5PM, CERT volunteers will be available to radio traffic reports and issues if necessary. Asked that if residents do not need to be on the roads on Monday, April 8 – please stay home.

**G. Items to Consider**

1. Approval of Minutes February 21, 2024, Regular Council Meeting.  
**Councilmember Jeff Schroeder made a motion to approve minutes for February 21, 2024 Regular Meeting of the Village Council. Mayor ProTem Scott Staeb seconded the motion. Councilmember Mark Maund in agreement and second to approve minutes for February 21, 2024.**
2. Discuss and possible action regarding establishment and use of an official city flag.  
**Mayor ProTem Scott Staeb made a motion to table this item until determined by Mayor to be discussed. Mayor and two councilmembers are absent and the working draft of resolution is not available for review. Councilmember Mark Maund seconded the motion to table. Councilmember Jeff Schroeder in agreement with motion and second to table this item.**

**H. Council Reports**

1. Financial Report  
February Cash in Banks-no report provided.  
January YTD financials available in digital packet online.  
Process to amend FY 2024 budget will be discussed at the upcoming budget workshop.
2. Building Department  
February Building Report available in digital packet online.
3. Code Enforcement  
No reporting received for February activity.
4. Animal Control  
ACO and Attorney will begin review of Animal Control ordinance with report to follow.
5. Village Services  
No reporting received for February activity.
6. Public Works  
No reporting received for February activity.

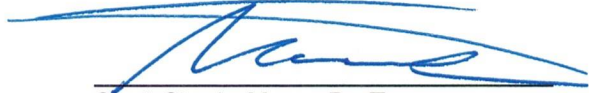
7. Planning and Zoning Commission

March P&Z meeting update received during public comments.

Council will discuss process for Council to engage P&Z for research and recommendations at future Council meeting.

I. Adjourn

Councilmember Mark Maund made a motion to adjourn. Councilmember Jeff Schroeder seconded motion to adjourn. **Mayor ProTem Scott Staeb adjourned the meeting at 7:06 PM.**



Scott Staeb, Mayor ProTem  
Village of Point Venture



Vickie Knight, Village Secretary  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*