



**PUBLIC HEARING AND REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE**

**Wednesday, June 18, 2025, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment."*

**Minutes**

**A. Items Opening Meeting**

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Bobby Amidon, Councilmember Kevin Davis, Councilmember Daniel Mershon and Councilmember Jeff Schroeder. A quorum was present. Village attorney Caroline Kelley, Hyde Kelley LLP, in attendance.
4. Caroline Kelley gave a brief introduction. State and Village law require a public hearing be held on each of the following amendments to the Zoning Ordinance. All persons wishing to speak for or against the zoning amendments are allowed to speak. Council may then have discussion and vote on each amendment.

**B. Public Hearing/Items for Consideration**

**Mayor Justin Hamilton opened public hearing at 6:30PM.**

1. Consider testimony and act upon proposed amendments to Chapter 2 of the Zoning Ordinance establishing a permitted use and regulations for low-speed vehicle and golf cart rental and sales.
  - a. Caroline Kelley reported this zoning text amendment establishes a use by right for the rental and sale of low-speed vehicles and golf carts in commercial districts, provided such vehicles comport with certain regulations.
  - b. Resident addressed the Council to inquire if this amendment would create any changes to operating golf carts in Point Venture. This amendment only speaks to sale and rental of low speed vehicles and golf carts in commercial districts.
  - c. Mayor Justin Hamilton asked for Council discussion. Councilmember Jeff Schroeder questioned if the approved sign size was sufficient. No further Council discussion.
  - d. **Councilmember Kevin Davis made a motion to adopt amendments to Chapter 2 of the Zoning Ordinance establishing permitted use and regulations for low-speed vehicle and golf cart rental and sales. Mayor ProTem Scott Staeb seconded the motion. Each member in agreement. Motion carried.**
2. Consider testimony and act upon proposed amendments to Chapters 3 and 6 of the Zoning Ordinance prohibiting Temporary Signs in Commercial Districts.
  - a. Mayor Justin Hamilton reported this zoning text amendment prohibits temporary signs in the commercial district.
  - b. No public comments.
  - c. No further Council discussion.
  - d. **Councilmember Bobby Amidon made a motion to adopt amendments to Chapters 3 and 6 of the Zoning Ordinance prohibiting Temporary Signs in Commercial Districts. Councilmember Daniel Mershon seconded the motion. Each member in agreement. Motion carried.**
3. Consider testimony and act upon proposed amendments to Chapters 3, 5, and 12 of the Zoning Ordinance amending residential side and rear yard setbacks and impervious coverage requirements and providing regulations for impervious coverage variances;
  - a. Caroline Kelley reported this zoning text amendment revises the side and rear yard setbacks to be established in accordance with existing deed restrictions and

easements, addresses impervious cover by definition and imposes a maximum impervious coverage present of 50 percent and includes specified requirements to secure a variance from such standard.

- b. Resident addressed Council with inquiry to maximum lot coverage for one-story versus two-story residential dwelling.  
Resident addressed Council with inquiry regarding maximum lot coverage percent adjustment for rainwater catchment systems.
  - c. No further Council discussion.
  - d. **Councilmember Jeff Schroeder made a motion to adopt amendments to Chapters 3, 5, and 12 of the Zoning Ordinance amending residential side and rear yard setbacks and impervious coverage requirements and providing regulations for impervious coverage variances. Mayor ProTem Scott Staeb seconded the motion. Each member in agreement. Motion carried.**
4. Consider testimony and act upon proposed amendments to Chapters 2, 3, 6, 7, and 9 of the Zoning Ordinance eliminating Industrial Districts and adding Conditional Uses in Commercial Districts.
    - a. Mayor Justin Hamilton reported this zoning text amendment eliminates the industrial zoning district as a zoning district.
    - b. No public comments.
    - c. No further Council discussion.
    - d. **Councilmember Kevin Davis made a motion to adopt amendments to Chapters 2, 3, 6, 7, and 9 of the Zoning Ordinance eliminating Industrial Districts and adding Conditional Uses in Commercial Districts. Mayor ProTem Scott Staeb seconded the motion. Each member in agreement. Motion carried.**

**Mayor Justin Hamilton closed comments for public hearing at 6:58 PM.**

#### **C. Other Items to Consider**

1. Discuss and consider adoption of an ordinance removing references to industrial districts in the antenna regulations of Chapter 4 of the Code of Ordinances.  
Mayor Justin Hamilton addressed this ordinance to remove references to industrial districts not a part of the Zoning Ordinance.  
**Councilmember Jeff Schroeder made a motion to adopt ordinance removing references to industrial districts in the antenna regulations of Chapter 4 of the Code of Ordinances. Mayor ProTem Scott Staeb seconded the motion. Each member in agreement. Motion carried.**

#### **D. Public Comments**

No public comments.

#### **E. Mayor's Report**

Mayor Justin Hamilton spoke to property owners' responsibility to trim tree limbs on their property that extend over public right-of-way.

It is property owners' responsibility to install, maintain and replace their property driveway culverts, to include clearing sediment and debris.

Minor adjustments to CCC yard requirements to ensure sustainability/accessibility for residents to CCC yard resource.

General Election November 4, 2025 for open Council positions for two-year terms. Positions to be open are mayor and two council seats. Mayor Justin Hamilton announced he will be applying for place on ballot for mayor position.

#### **F. Travis County Sheriff's Report**

Deputy Nick McCaughey addressed Council. Summer time traffic and call volume has picked up especially at the park and beach area. The park is private property and Travis County Sheriff are limited to actions that can be taken while on patrol.



### Emergency Services and Code Enforcement Report

Chris Colunga, Fire Marshal Travis County Fire/ESD No. 1, shared May 21 through June 18 call report. There were 7 calls within Point Venture. Five calls were medical related, one fire alarm and one car stall incident.

### Animal Control Report

Tony Reynolds, Animal Control Officer, presented May engagement summary:

- 19 Deceased Animal Response/Removal
- 16 At Risk Animal Response
- 1 Nuisance Animal Response/Consultation
- 6 Dog at Large/General Dog Calls
- 1 Complaints (unreasonable noise/aggressive dog/other)
- 6 General Inquiry/Other

### G. Consent Agenda

1. Approval of Minutes May 21, 2025, Village Council Budget Workshop
2. Approval of Minutes May 21, 2025, Village Council Regular Meeting

**Councilmember Jeff Schroeder made a motion to approve minutes for May 21, 2025, budget workshop and May 21, 2025, regular meeting as presented. Mayor ProTem Scott Staeb seconded the motion. Councilmembers vote in agreement. Motion carried.**

### H. Council Reports

1. Financial Report

May Cash in Banks	
Security State Bank & Trust – Money Market	\$ 95,004.98
Security State Bank & Trust – Operating Account	\$642,002.00
TexPool- Money Market	\$332,184.19
TexPool – Road Fund	\$1,016,802.69
TexPool – Time Warner	\$ 39,149.02
<b>Total cash in banks</b>	<b>\$2,125,142.88</b>

Budget Workshop to be scheduled for Wednesday, July 16, 2025, at 5:30 PM. Additional budget and tax rate meeting tentative schedule for Wednesday, August 6, 2025.

2. Building Department

In the month of May there was one permit issued for new build of single-family home and one certificate of occupancy issued.

3. Village Services

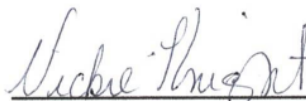
No further reporting requested.

4. Public Works

No further reporting requested.

### I. Adjourn

Councilmember Kevin Davis made a motion to adjourn. Councilmember Bobby Amidon seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 7:35 PM.**

  
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Vickie Knight, Village Secretary  
Village of Point Venture

  
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Justin Hamilton, Mayor  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request*