



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, June 19, 2024, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Roll Call

B. Consent Agenda

1. Approval of Minutes May 22, 2024 Regular Meeting and Zoning Board of Adjustment Public Hearing.
2. Approval of Minutes May 29, 2024 Village Council Budget Workshop.

All matters listed under consent agenda are considered to be routine by the Council and will be enacted by one motion. There will not be separate discussion of these items. If so desired, an item may be removed from the consent agenda and considered separately.

C. Public Comments

Public comment section to address Council.

Village Council may only make a factual statement or a recitation of existing policy in response to an inquiry regarding subjects not on this agenda.

D. Mayor Report

**E. Travis County Sheriff's Report
Emergency Services Report**

F. Items to Consider

1. Discussion and possible approval of expense up to \$3,600 to replace three large bay electric door rods, funds available 6615-Maintenance and Repair and 6180-Equipment and Supplies.
2. Discussion and possible determination for definition of and procedure to establish Village Council meetings as regular, special, or workshop and absences from meetings.
3. Discussion and possible appointment/re-appointment of Planning and Zoning Commission members.

4. Executive Session

Per Texas Government Code Section 551.074, deliberations concerning duties of the Assistant Building Official and Village Administrative Support.

G. Reconvene into regular session and consider action if any on items discussed in Executive Session.

H. Council Reports

1. Financial Report
May Cash in Banks
Budget Workshop Wednesday, June 26
Possible update two Councilmember check signatories
2. Building Department
May Building Report
Status 613 Deckhouse Drive cleared lot restoration
Status 410 Summit Ridge Drive removal of 42'x12' concrete patio per failed request for variance on May 22, 2024.

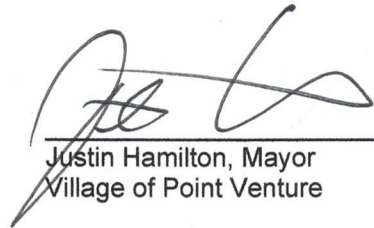
Town Hall meetings with representatives from LCRA, TCEQ and Hill Country Alliance to inform and educate regarding flood control and storm water management.

3. Code Enforcement
May code enforcement activity.
4. Animal Control
May animal control activity.
5. Village Services
May Village Services activity.
6. Public Works
May public works activity.
7. Planning and Zoning Commission
Request for appointment/re-appointments.

I. General Announcements

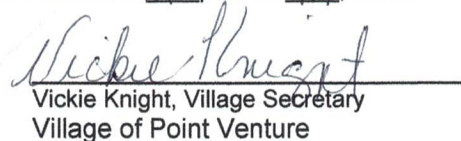
Notice of Candidate filing deadline for November 5, 2024 General Election

J. Adjourn



Justin Hamilton, Mayor
Village of Point Venture

I certify that a copy of the above Notice was posted on the Village Office Bulletin Board, in a place convenient to the public, in compliance with Chapter 551 of the Texas Government Code at 2 p.m. on 6/14, 2024.



Vickie Knight, Village Secretary
Village of Point Venture

Notes to the Agenda:

1. The Council may vote and/or act upon each of the items listed in this Agenda.
2. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or Village boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the bodies, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.
3. The Village Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.
4. This agenda has been reviewed and approved by the Village's legal counsel, and the presence of any subject in any Executive Session portion of the agenda constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting, considering available opinions of courts of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c), and the meeting is conducted by all participants in reliance on this opinion.

***This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.**

**PUBLIC HEARING AND
REGULAR MEETING OF THE VILLAGE COUNCIL
ZONING BOARD OF ADJUSTMENT PUBLIC HEARING AND MEETING
VILLAGE OF POINT VENTURE
Wednesday, May 22, 2024, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Tex Tubbs, Councilmember Jeff Schroeder, Councilmember Mark Maund, and Councilmember John Schwarz. A quorum was present.

B. Public Hearing/Items for Consideration-Village Council sitting as Zoning Board of Adjustment

1. Consider testimony and act upon a request by Roger Hollander, owner of the property located at 410 N Summit Ridge Drive, (Section 3-2, Lot 704) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (b) (4) Yard Requirements (F) pertaining to maximum lot coverage.
 - a. Mayor Justin Hamilton introduced this item to request a variance to 45% maximum lot coverage at home located at 410 Summit Ridge Dr N for addition of 42'x12' concrete patio in back of home bringing % of maximum lot coverage to approximately 51%.
 - b. Resident property owner addressed the Council to request Council to review plats recorded within Point Venture covenants which may exempt properties from zoning restrictions.

Resident property owner addressed the Council with concerns regarding the accuracy of measurements submitted to verify % of maximum lot coverage.
 - c. Mayor Justin Hamilton asked for Council discussion.

Councilmember Tex Tubbs spoke to criteria based on Village zoning code Sec 1.1.12.1(d)(2) has not been met for this variance request to be granted. Discussion there appears to be no drainage issues and the concrete patio is located in back yard of home.
 - d. **Mayor ProTem Scott Staeb made a motion to approve variance request to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (4) Yard Requirements (F) pertaining to maximum lot coverage. Councilmember Jeff Schroeder seconded the motion to approve variance request pertaining to maximum lot coverage. Mayor ProTem Scott Staeb cast vote in favor of granting a variance request. Councilmember Tex Tubbs cast nay vote and does not approve of granting a variance request. Councilmember Jeff Schroeder cast vote in favor of granting a variance request. Councilmember John Schwarz abstained from casting vote – no vote. Councilmember Mark Maund cast vote in favor of granting a variance request. Motion to approve variance request does not pass. Motion fails.**

C. Mayor Justin Hamilton closed public hearing and convened to regular meeting at 6:53 PM.

D. Public Comments

- *Resident property owner addressed the Council regarding appointment of municipal judge.
- *Resident property owner addressed the Council regarding terms of Planning and Zoning members appointment of place 1, 3, 5 odd numbered years and place 2, 4 even numbered years. The appointments are not aligned.

*Resident property owner addressed the Council regarding maintaining Village of Point Venture legacy by posting historical minutes to the Village website and concern over Village of Point Venture compromised values by Council decisions to remove protected views from Village code, removal of required PVPOA ACC approval for building project permitting, and removal of prohibition to construction of roof top decks.

E. Mayor Report

Lago Vista ISD last day of school Thursday, May 23 – schools out for summer.

Thanks for the Point Venture Lions and Leos service to our community. Annual Lions Club Golf Tournament Saturday, June 1, 2024, is one of two major fund raising events to provide scholarships to graduating Lago Vista high school seniors. This year the Lions Club presented \$25,000 in scholarships to graduating seniors.

Mayor Hamilton expressed appreciation for the Village staff and their continued service.

Point Venture park now has volleyball sand court and full size basketball court.

F. Travis County Sheriff's Report

Deputy MacCaughy reported he has not received report of any substantial concerns in Point Venture. As summer approaches, traffic does increase and traffic violations issued increase.

Emergency Services Report

Dave Wallace, Travis County Fire ESD No. 1 Assistant Fire Chief, reported average response time to Point Venture is 7 minutes and 46 seconds. National standards is eight minutes or less. Assistant Fire Chief Wallace provided stats for the past 30 days of Fire ESD calls made to Point Venture. There was a total of eleven emergency calls for Point Venture. Three emergency calls for fire and eight calls for medical emergency.

G. Items to Consider

1. Approval of Minutes May 1, 2024, Budget Workshop and Council Meeting.

Mayor ProTem Scott Staeb made a motion to approve minutes for May 1, 2024, Budget Workshop and Council Meeting. Councilmember Mark Maund seconded the motion.

Councilmember Jeff Schroeder, Councilmember Tex Tubbs, Councilmember John Schwarz in agreement to approve minutes for May 1, 2024 Budget Workshop and Council Meeting. Motion carries.

2. Discussion of adoption of ordinance 2024-05-22 appointing the Municipal Judge of the Municipal Court of the Village of Point Venture and authorizing the execution of a contract with same for the appointment period of May 2024 through May 2026.

Mayor ProTem Scott Staeb made a motion to discuss. Councilmember Jeff Schroeder seconded the motion to discuss. Judge Henry appointed in February 2024 through expired two-year appointment, this ordinance and agreement cover appointment of Judge Henry May 2024 through May 2026. Councilmember Tex Tubbs inquired regarding window fines which are determined and applied by the Judge.

Mayor ProTem Scott Staeb made a motion to adopt ordinance 2024-05-22 appointing Judge Ryan Henry and authorize execution of contract with same for the appointment period of May 2024 through May 2026. Councilmember Jeff Schroeder seconded the motion. Councilmember Mark Maund, Councilmember Tex Tubbs, Councilmember John Schwarz in agreement to adopt ordinance 2024-05-22 to appoint Judge Ryan Henry and authorize execution of contract for this appointment May 2024 through May 2025. Motion carries.

3. Discuss and approve authorizing up to \$5,000 to engage city engineer, Anthony Goode, for planning discussions regarding road improvement projects fiscal year 2024 and 2025.

Councilmember Jeff Schroeder made a motion to authorize up to \$5,000 to engage our city engineer, Goode Faith Engineering, to review road improvement plan and current needs to plan for fiscal year 2024 and 2025 road improvement project budgeting. Councilmember Tex Tubbs seconded the motion. Mayor ProTem Scott Staeb, Councilmember Mark Maund, and Councilmember John Schwarz in agreement. Motion carries.

4. Discuss and possible approval one year Cloud access for Traffic Logix radar sign, authorizing Mayor Hamilton to sign quote acceptance for July 2024 through July 2025.

Mayor ProTem Scott Staeb made a motion to approve one year Cloud access for Traffic Logix radar sign and authorize Mayor Hamilton to sign quote acceptance of same. Councilmember Tex Tubbs seconded the motion. Councilmember John Schwarz, Councilmember Mark Maund, and Councilmember Jeff Schroeder in agreement. Motion carries.

H. Council Reports

1. Financial Report

April Cash in Banks

Councilmember Tex Tubbs reported April monies in bank:

Security State Bank & Trust – Money Market	\$ 94,902.13
Security State Bank & Trust – Operating Account	\$1,053,084.14
TexPool- Money Market	\$315,369.52
TexPool – Road Fund	\$722,307.71
TexPool – Time Warner	\$ 37,167.32
Total cash in banks	\$2,222,830.82

2. Building Department

April Building Report

There were no permits issued for new construction, one certificate of occupancy for completed single family home, one permit for pool install.

3. Code Enforcement

Greg Johnston, Travis County Fire ESD No 1, reported 82% compliance success with Point Venture Firewise program principle requirements. Final notice of violation has been issued to non-compliant properties.

4. Animal Control

April animal control report of seven deceased animal removal, six animal in danger concerns, four dog at large and/or general dog calls, and two complaints of excessive dog barking and aggressive animal.

5. Village Services

The Community Collection Center continues to utilize and fill both 30yd solid waste containers each open date of the center.

6. Public Works

Continued planning for 2024 and 2025 road improvements. City engineer, Anthony Goode, to be invited to speak with Council at June 26 Budget Workshop.

7. Planning and Zoning Commission

Planning and Zoning Commission submitted annual summary to Council.

I. Executive Session

Mayor Justin Hamilton called Executive Session at 7:39 PM per Texas Government Code Section 551.071, consultation with attorney to seek legal advice regarding municipal court prosecution and court operations.

J. Mayor Justin Hamilton reconvene into regular session at 8:43 PM.

There is no action of any items discussed in Executive Session.

K. Adjourn

Councilmember Tex Tubbs made a motion to adjourn. Mayor ProTem Scott Staeb seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 8:43 PM.**

Justin Hamilton, Mayor
Village of Point Venture

Vickie Knight, Village Secretary
Village of Point Venture

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VILLAGE OF POINT VENTURE
Budget Workshop
Wednesday, May 29, 2024 @ 6:30 PM
555 Venture Blvd S.
POINT VENTURE, TEXAS 78645

*“Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment”*

Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor ProTem Scott Staeb called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Scott Staeb led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Scott Staeb, Councilmember Tex Tubbs, Councilmember Jeff Schroeder, and Councilmember John Schwarz. Absent: Mayor Justin Hamilton and Councilmember Mark Maund. A quorum was present.

B. Public Comments

No public comments were received.

C. Budget Workshop

Council discussion to include, but not limited to, anticipated revenue sources, capital outlay for road improvement projects, Village staffing and wages, and further considerations toward fiscal year 2025 budget.

Council determined road improvements were focus for this budget workshop discussion. Based on update to 2015 road improvement plan, consider suggested road improvements for 2024 and 2025 be combined for project bid. Goode Faith Engineering, Village engineer, will attend the June 26 budget workshop to speak with Council regarding planning and budgeting for road improvement projects. Staffing and wages will be discussed at future meeting or budget workshop. Designated public education grant funds received from Time Warner Cable will be discussed with Village attorney regarding Council options to spend funds or request release from the agreement with Time Warner.

D. Adjourn

Scott Staeb, Mayor ProTem

Vickie Knight, Village Secretary

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May 29, 2024

Sec. 22.038. MEETINGS. (a) **The governing body of the municipality shall meet at the time and place determined by a resolution adopted by the governing body.**

(b) The mayor may call a special meeting on the mayor's own motion and shall call a special meeting on the application of three aldermen. Each member of the governing body, the secretary, and the municipal attorney must be notified of the special meeting. The notice may be given personally or left at the person's usual place of residence.

(c) **The governing body shall determine the rules of its proceedings and may compel the attendance of absent members and punish them for disorderly conduct.**

(d) An alderman shall be fined \$3 for each meeting that the alderman fails to attend unless the absence is caused by the alderman's illness or the illness of a family member.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 947 (H.B. [1734](#)), Sec. 1, eff. June 14, 2013.

Sec. 22.041. VACANCY ON GOVERNING BODY IS CREATED. (a) If an alderman moves from the ward from which the alderman is elected, the alderman's office is considered vacant.

(b) **If a member of the governing body is absent for three regular consecutive meetings, the member's office is considered vacant unless the member is sick or has first obtained a leave of absence at a regular meeting.**

(c) In addition to an absence described by Subsection (b), a member of a governing body is also considered absent for the purposes of that subsection if the member is not present at the adjournment of a meeting at which a quorum is established,

unless the member is first allowed to withdraw by the unanimous vote of the members present. This subsection applies only to a municipality that is located in a county that borders the United Mexican States and contains a municipality with a population of 500,000 or more.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 995 (H.B. [2259](#)), Sec. 1, eff. June 14, 2013.

Acts 2023, 88th Leg., R.S., Ch. 644 (H.B. [4559](#)), Sec. 120, eff. September 1, 2023.

June 12, 2024

Members: Steve Tabaska, Chair	term expires June 2025
Curt Webber	term expires June 2025
Mark Thor	term expires June 2025
Doug Jaworski	term expires June 2024
Eric Carlson	term expires June 2024

Commission appointment/re-appointments June 2023 for two year terms

Steve Tabaska
Curt Webber
Mark Thor

Commission appointment in March 2024 – terms expire June 2024

Doug Jaworski
Eric Carlson

P&Z Commission request reappointment consideration for two year- term through June 2026

Eric Carlson

Doug Jaworski

Assistant Building Official

approximately 20-25 hours per week

Duties and responsibilities

Review all building applications for building permits and confer with applicants regarding the Village's permitting procedures and regulations. Verify building application submittals compliance with Village building and zoning requirements.

Issue all building permits and certificates of occupancy.

Oversite of all building/construction premises during construction.

Issue construction site stop work order to builder, person or company in violation of any building code within the Village of Point Venture.

Enforce Village ordinances relating to construction and building regulations in order to facilitate an orderly and efficient process for the review of permit applications and inspections of permitted construction.

Administrative Support

approximately 8-15 hours per week

Duties and responsibilities

Greet walk in traffic

Coordinate and assist general office/community events and concerns

Backup for Animal Control registration process when necessary

Answer general incoming phone calls and email

Village of Point Venture

Cash In Banks

As of May 31, 2024

06/13/24

Accrual Basis

	<u>May 31, 24</u>	<u>May 31, 23</u>
ASSETS		
Current Assets		
Checking/Savings		
Banks		
1010 · Security State - Money Market	94,910.17	94,815.15
1015 · Security State - Operating Fund	1,022,416.15	873,143.02
1030 · TexPool - Money Market	316,793.41	300,451.24
1046 · TexPool - Road Fund	725,568.93	638,683.90
1047 · TexPool TimeWarner	37,335.07	35,409.13
Total Banks	<u>2,197,023.73</u>	<u>1,942,502.44</u>
Total Checking/Savings	<u>2,197,023.73</u>	<u>1,942,502.44</u>
Total Current Assets	<u>2,197,023.73</u>	<u>1,942,502.44</u>
TOTAL ASSETS	<u><u>2,197,023.73</u></u>	<u><u>1,942,502.44</u></u>
LIABILITIES & EQUITY	0.00	0.00

Village of Point Venture Building Department –May 2024

In the month of May: Permits were issued for - one single-family home, a permit for font archway repair. A permit was extended for the WCID generator install. One Certificate of Occupancy was issued. One permit was pulled due to work not commencing 90 days from issuance, per village code.

When the council is ready, I do have a short list of recommended considerations to our village ordinances. Please reach out to me if there are any questions.

-Amanda Raffetto

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	27
2022	33
2023	4
2024	2

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	17
2022	23
2023	30
2024	2

Subject **20 Remaining Firewise Properties - Status Updates**
From Chris Colunga <
To Vickie Knight <villagesecretary@vopv.org>
Date 2024-06-05 14:11



-
- 20 FIREWISE PROPERTY SITE INSPECTION LIST.docx(~2.0 MB)
-

Hello Vickie,

Today I had the opportunity to make it out to Point Venture to check on the status of the remaining 20 Firewise properties. I tried to go see you afterwards, but I assume you may have been out for lunch. At least from my standpoint I am happy to say of the remaining 20 properties several have rectified their issues, some have only minor issues, and only a few currently present with no changes.

Attached to this email you will find a word document with a photograph of each of the 20 properties with a "Property Status" note below. For the properties who have rectified all issues they can be cleared from the list as now compliant. For the few with minor issues; mainly being either hanging limbs (widow-makers) or brush piles on the property, we are happy to leave it to the Village's discretion if they would like to clear these properties as compliant or not. And lastly, for the remaining 8 properties of which there is currently no changes observed, I will follow up and cite as needed per the culmination of the re-inspect period.

I hope all is well,
Chris Colunga
Travis County ESD 1
Fire Marshal #742