



REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE  
Wednesday, July 17, 2024, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment"*

## Minutes

### A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Tex Tubbs, Councilmember Jeff Schroeder, and Councilmember John Schwarz. Absent Councilmember Mark Maund. A quorum was present.

### B. Consent Agenda

1. Approval of Minutes June 19, 2024 Regular Meeting of the Village Council
2. Approval of Minutes June 26, 2024 Village Council Budget Workshop.
3. Approve and authorize Mayor Justin Hamilton to sign TML Member ILA to continue coverage for existing Cyber Coverage to be effective midnight on September 30, 2024. Councilmember Tex Tubbs asked for discussion to clarify Cyber Coverage. The Village has had Cyber Coverage with TML, the required acceptance of ILA to continue Cyber Coverage is due to change in TML funding program for Cyber Coverage. The Village may opt-in, cancel, or find another carrier.

**Councilmember Tex Tubbs made a motion to approve minutes of the June 19, 2024, and June 26, 2024, Council meetings as presented and to approve ILA to continue Cyber Coverage with TML authorizing Mayor Hamilton to sign acceptance. Mayor ProTem Scott Staeb seconded the motion. Councilmembers John Schwarz and Jeff Schroeder in agreement to approve minutes of the June 19, 2024, and June 26, 2024, Council meetings as presented and to approve ILA to continue Cyber Coverage with TML authorizing Mayor Hamilton to sign acceptance. Motion carries.**

### C. Public Comments

No public comments received.

### D. Mayor Report

Mayor Hamilton introduced Village attorney, Caroline Kelley, joining the Council for the meeting. Mayor Hamilton introduced Village Animal Control Officer, Tony Reynolds.

### E. Travis County Sheriff's Report

Deputy Nick McCaughey had no situations of concern to report. Councilmember Tex Tubbs requested monthly summary report of calls received for Point Venture through Travis County Sheriff's Office.

### Emergency Services Report

Chris Colunga, Fire Marshal Travis County ESD 1, reported there were five calls for Point Venture through Travis County ESD in June. Mayor Hamilton asked Fire Marshall Colunga to give report on update to Firewise property site compliance. Fire Marshall reported this endeavor began July 2023 with 115 properties. As of July 17 there is one remaining property that has received notifications and not brought lot into compliance.

### F. Items to Consider

1. Review, discussion and possible action on Resolution No. 2024-07-17 designating certain meetings as Regular Village Council Meetings.

Councilmember Jeff Schroeder expressed he was in agreement to designate the 12 annual Council Meetings scheduled each month by Council approval beginning of each year but not additional meetings called by the Mayor for budget workshops. Mayor ProTem Scott Staeb discussed he was also not in agreement to add meetings called by the Mayor for budget workshops. Mayor Hamilton discussed he felt addition of meetings called by the Mayor could be unfairly directed toward a councilmember.

**Mayor ProTem Scott Staeb made a motion to adopt Resolution 2024-07-17 designating the third Wednesday of each month as regular scheduled Village Council meetings and striking 2. b. all meetings called by the Mayor for consideration and adoption of the budget and/or tax rate. Councilmember John Schwarz seconded the motion. Councilmember Jeff Schroeder in agreement with motion to adopt resolution to designate the third Wednesday of each month as regular scheduled Council meeting. Councilmember Tex Tubbs oppose motion. Motion carries.**

2. Discussion and possible action regarding utilization and duties of the Planning and Zoning Commission and Commission member appointment/re-appointment.

Mayor Justin Hamilton expressed appreciation to the members of the Planning and Zoning Commission for their time and efforts. Mayor Hamilton would like Council to address either Planning and Zoning member appointments/re-appointments or determine to dissolve the P&Z Commission. Steve Tabaska, chair of the P&Z Commission, was invited to give report for the P&Z activities at this time.

Councilmember Tex Tubbs made a motion to re-appoint Eric Carlson and Doug Jaworski for two year term to the P&Z Commission. No second to this motion was received. Motion does not carry.

**Councilmember Jeff Schroeder made a motion to dissolve the P&Z Commission at this time. Councilmember John Schwarz seconded the motion. Mayor ProTem Scott Staeb in agreement with motion to dissolve P&Z Commission. Tex Tubbs oppose motion to dissolve P&Z Commission. Motion to dissolve P&Z Commission carries.**

3. Discuss possible amendment to building permitting ordinances (Chapter 4 Code of Ordinances) and to related planning and development permit fees (Article A3 of Appendix A Code of Ordinances).

Council general discussion of Village Code Appendix of Fees most specifically New Construction Residential and Additions and Remodels Residential building fees. Update to fees, additional fees to be applied, addition of consultant cost fee, adopt escrow for building project permitting fees were discussed.

**Councilmember Tex Tubbs made a motion to table this discussion to the August regular Council meeting and direct staff to provide approximate amount of time for Village staff building plan review and permit process and approximate time and expense for ATS review of building plan to Village building and zoning code requirements. Mayor ProTem Scott Staeb seconded the motion. Councilmembers John Schwarz and Jeff Schroeder in agreement to table discussion to August meeting and receive further information for review. Motion to table carries.**

4. Discuss logistics of duties of Building Official and Assistant Building Official.

Proactive building sites weekly inspections, notice of building site violations and noise control, issuance of permits and certificates of occupancy, application of stop work order discussed. Further input from ATS Engineers and Travis County ESD No 1 as code enforcement will need further consideration by Council at future meeting.

## **G. Council Reports**

1. Financial Report

June Cash in Bank

Councilmember Tex Tubbs reported June monies in bank:

Security State Bank & Trust – Money Market	\$ 94,917.95
Security State Bank & Trust – Operating Account	\$1,014,591.78
TexPool- Money Market	\$318,176.55



TexPool – Road Fund	\$728,736.79
TexPool – Time Warner	\$ 37,498.10
<b>Total cash in banks</b>	<b>\$2,193,921.17</b>

Council needed no further review of FY2025 preliminary draft budget.  
Final Budget workshop date for receipt of Form 50-212 Notice of Tax Rate to be published on Village website and Travis County portal scheduled for Tuesday, August 6, 2024, at 4 PM.

2. Building Department

June Building Report - There were no new home permits issued, there were no certificate of occupancy issued. There was one permit for remodel and two quick permits for EV charger install. Councilmember Tex Tubbs requested update on 410 Summit Ridge Dr N violation of 4.03.003 performing construction work at property without issued permit by the Village.

3. Code Enforcement

No further reporting received.

4. Animal Control

June Animal Control activity – Tony Reynolds, animal control officer, provided June summary animal control report:

- 10 Deceased Animal Response/Removal
- 1 At Risk Animal Response
- 5 Nuisance Animal Response/Consultation
- 4 Dog at Large/General Dog Calls
- 2 Complaints (unreasonable noise/aggressive dog/other)

Tony Reynolds also provided update on LCRA testing for toxic algae at the Point Venture park and cove. LCRA has confirmed that Point Venture park and cove did test NEGATIVE for toxic algae.

5. Village Services

The Community Collection Center had 64 drops on Saturday July 6.

6. Public Works

June Public Works activity – no report available.

7. Planning and Zoning Commission

No further reporting received.

**H. General Announcements**

First day to apply for a place on ballot for upcoming November 5, 2024 election three (3) open council seat is Monday, July 22, 2024.

**I. Executive Session**

**Mayor Justin Hamilton called Executive Session at 8:15 PM per Texas Government Code Section 551.071, consultation with attorney concerning enforcement of lot clearing ordinance and Texas Government Code Section 551.074, deliberations concerning the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of Assistant Building Official/Village Administrative Support.**

Village attorney and Village Secretary were invited into Executive Session discussions.

**J. Mayor Justin Hamilton reconvene into regular session at 8:55 PM.**

Staff directed to provide additional information, to include ordinance 2009-06-01 and Village Council meeting minutes of February 5, 2007, for Council review and further discussion of lot clearing ordinance.

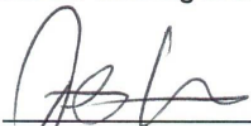
**Mayor ProTem Scott Staeb made a motion to eliminate the position of assistant building official effective July 31, 2024. Councilmember John Schwarz seconded the motion to eliminate the**

position of assistant building official effective July 31, 2024. Councilmembers Jeff Schroder and Tex Tubb in agreement with motion to eliminate position of assistant building official effective July 31, 2024. Motion carries.

**K. Adjourn**

Councilmember Jeff Schroeder made a motion to adjourn. Councilmember John Schwarz seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 8:56 PM.**

  
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Vickie Knight, Village Secretary  
Village of Point Venture

  
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Justin Hamilton, Mayor  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*

VILLAGE OF POINT VENTURE  
RESOLUTION NO. 2024-07-17

**A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE  
OF POINT VENTURE, TEXAS, DESIGNATING CERTAIN  
MEETINGS AS REGULAR VILLAGE COUNCIL MEETINGS.**

WHEREAS, the Village of Point Venture is a Type A General Law municipality; and

WHEREAS, Section 22.038 of the Texas Local Government Code provides that the governing body of a Type A General Law municipality shall meet at the time and place determined by resolution adopted by the governing body; and

WHEREAS, the Village Council of the Village of Point Venture desires to designate certain meetings as regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF POINT VENTURE, TEXAS:

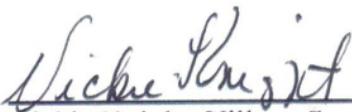
1. The foregoing recitals are adopted and incorporated herein for all purposes.
2. The Village of Point Venture Village Council designates that the meetings held on the following days or for the following purposes, as applicable, shall be regular meetings of the Village Council: the third Wednesday of each month.
3. All regular Village Council meetings shall be held at 555 Venture Boulevard South at 6:30 p.m.
4. If any section, paragraph, sentence, clause, or phrase of this Resolution shall for any reason be held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution.
5. This Resolution shall be and is hereby cumulative of all other resolutions of the Village, and this Resolution shall not operate to repeal or affect any such other resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event, such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed.

6. This resolution shall take effect immediately from and after its passage and shall apply to all regular Village Council meetings following the date of passage, except as may be amended by subsequent resolution.

PASSED AND ADOPTED this 17<sup>th</sup> day of July, 2024.

  
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Justin Hamilton, Mayor  
Village of Point Venture

ATTEST:

  
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Vickie Knight, Village Secretary  
Village of Point Venture

