



**REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE  
Wednesday, August 16, 2023, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment"*

**Minutes**

**A. Items Opening Meeting**

1. Call to Order – Mayor ProTem Justin Hamilton called the meeting to order at 6:30 PM.

Mayor ProTem Justin Hamilton requested one minute of silence/reflection upon losses and events in our community over the past week. Our thoughts are with the Christopher/Vaughn family in the tragic loss of their daughter to traffic accident, structure fire at 18413 Lakeland Dr and at 310 Southwind Rd.

2. Pledge - Mayor ProTem Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Justin Hamilton, Councilmember Tex Tubbs, Councilmember Mark Maund, Councilmember Shelly Molina. A quorum was present. Absent: Councilmember Cliff McInnis.

**B. Consent Agenda**

1. Approval of Minutes July 26, 2023, Regular Council Meeting.
2. Approval of Minutes August 2, 2023, Village Council Budget Workshop.
3. Approval of Minutes August 9, 2023, Village Council Special Meeting and Budget Workshop
4. Authorize Mayor ProTem Justin Hamilton to sign Resolution updating version of required current voting equipment with Travis County.

**Councilmember Shelly Molina made a motion to approve minutes for the July 26, 2023 Regular Council meeting; August 2, 2023 Council budget workshop; August 9, 2023 Council special meeting and budget workshop; approve and authorize Mayor ProTem Justin Hamilton to sign resolution 2023-08-16 updating Travis County required voting equipment. Councilmember Mark Maund seconded the motion. Councilmember Tex Tubbs and Mayor ProTem Justin Hamilton agree. Motion carried.**

**C. Public Comments**

Resident addressed Council requesting residents to get involved with our neighboring communities of Lago Vista and Jonestown to bring attention to the need for expansion of FM1431 due to the higher volume of traffic and traffic accidents. Residents may write letters, send emails show up at meetings. Mr. Tabaska will provide information to submit to residents on how and whom to make contact about this important issue.

**D. Mayor Pro-Tem Report**

No report at this time.

**E. Travis County Sheriff's Report**

No report at this time.

**Emergency Services Report**

Greg Johnston, Deputy Fire Chief Wallace and Fire Chief Norman attended the meeting. Discussion of Saturday, August 12 fire contained to home of origin. Travis County Fire/ESD events are alerted to and responded to by Travis County and Williamson County Fire/ESD. An evacuation event is situational as to what is the event and where is the event occurring. Travis County Fire/ESD and Travis County Sheriff stay in communication to assess situation. An evacuation event may be alerted through WARN TEXAS, reverse 911 and door to door notification by Travis County Fire/ESD and/or Travis County Sheriff. CERT training has tentative schedule of September 6, 7, 8, and 9. Further

information will be provided. Deputy Fire Marshall, Chris Colunga, submitted report on 116 lots identified and provided to Village for educational notification of Firewise program principles and compliance with Village lot maintenance code.

#### F. Items to Consider

1. Discuss and take possible action to approve and file proposed FY2024 budget with Village Secretary.  
**Councilmember Tex Tubbs made a motion to approve proposed FY2024 budget and file with Village Secretary. Mayor ProTem Justin Hamilton seconded the motion. Councilmember Mark Maund and Councilmember Shelly Molina agree. Motion carried.**
2. Discuss and take possible action for record vote approving proposed 2023 tax rate.  
**Councilmember Tex Tubbs made a motion to approve proposed 2023 tax rate of 0.085828 per \$100 value. Councilmember Shelly Molina seconded the motion. Call vote: Mayor ProTem agree, Councilmember Mark Maund agree. 2023 proposed tax rate of 0.085828 per \$100 value approved.**
3. Discuss and take possible action for order of election for the purpose of filling mayor and two council member seats for two year terms in the General Election on November 7, 2023.  
**Councilmember Tex Tubbs made a motion to order election for the purpose of filling mayor and two council member seats for two year terms in the General Election on November 7, 2023. Councilmember Shelly Molina seconded the motion. Mayor ProTem Justin Hamilton and Councilmember Mark Maund agree. Motion carried.**
4. Review and accept fiscal year 2022 audited financials presented by Neffendorf and Blocker, P.C. Mayor ProTem Justin Hamilton has reviewed the full FY2022 audit and management representation letter. The Village has no violation of budget ordinances, law and regulations, expenses have been appropriately classified, revenues have been appropriately classified, the Village net position increased by \$208,055. Councilmember Tex Tubbs suggested future council discussion to set council policy to direct percentage of net income at fiscal year end to designated road fund.  
**Councilmember Tex Tubbs made a motion to accept fiscal year 2022 audited financials presented by Neffendorf and Blocker, P.C. Mayor ProTem Justin Hamilton seconded the motion. Councilmember Shelly Molina and Councilmember Mark Maund agree. Motion carried.**
5. Discussion and possible action to establish Village Council policies and procedures to include, but not limited to, day to day running of Village operations, direction for Village staff, dissemination of information to Council.  
**Mayor ProTem Justin Hamilton made a motion to postpone this important discussion and schedule as a Council workshop in December with new incoming mayor and councilmembers. Councilmember Tex Tubbs seconded the motion. Councilmember Shelly Molina and Councilmember Mark Maund agree. Motion carried.**

#### G. Council Reports

##### 1. Financial Report

Councilmember Tex Tubbs reported July YTD monies in bank:

Security State Bank & Trust – Money Market	\$ 94,830.99
Security State Bank & Trust – Operating Account	\$832,433.80
TexPool- Money Market	\$303,012.36
TexPool – Road Fund	\$644,127.99
TexPool – Time Warner	\$ 35,710.96
<b>Total cash in banks</b>	<b>\$1,910,116.10</b>

Adoption of FY 2024 budget and approve 2023 tax rate requires a super quorum (4 councilmembers must be in attendance) no later than September 29. Thursday, September 28 will be scheduled for open meeting to adopt budget and tax rate.

Transfer of \$50,000 to designated road fund FY2023 has been initiated.

Mayor ProTem request reorder of items in Council Reports. Building Report will be heard after Public Works report.

3. Code Enforcement

Request/educate Firewise notification letters have been mailed.

4. Animal Control Report

No further report received.

5. Village Services

90 residents utilized CCC for the month of July

Request to relocate "Stop Sign Ahead" sign located on roadway boundary of 204 Valley Hill Drive has been referred to staff to respond appropriately.

6. Public Works

Crack seal bid opening has been extended to August 31, 2023.

Items to be undertaken/completed: ribbon curb repairs at 424 N Summit Ridge; ditch grading improvements downstream of commercial retail site.


2. Building Department

Councilmember Shelly Molina presented the July Building Report: There no permits issued for single family dwelling. There was one certificate of occupancy issued. There were permits issued for swim-spa & gazebo, driveway extension, patio extension and a roof and deck repair. There were two permits issued for solar installations.

Councilmember Shelly Molina requested Council review and respond to Village zoning ordinance riddled with major errors. The conversation is two-fold 1) comprehensive plan and zoning ordinance should be compatible in oversight and direction, 2) clarification of zoning code errors and discrepancies. Council discussion and consideration at the October regular meeting. Mayor ProTem Justin Hamilton request defining, for focus, the items to be discussed.

**H. Adjourn**

**Mayor ProTem Justin Hamilton adjourned the meeting at 8:09 PM.**



Vickie Knight, Village Secretary  
Village of Point Venture



Justin Hamilton, Mayor ProTem  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*