



VILLAGE OF POINT VENTURE
411 LOHMANS FORD RD
POINT VENTURE, TX 78656

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

**NOTICE OF CALLED MEETING
POINT VENTURE PLANNING & ZONING COMMISSION
TUESDAY, AUGUST 18, 2020 @ 6:00 PM
VIA VIDEOCONFERENCING AS DESCRIBED BELOW**

NOTICE IS HEREBY GIVEN that the Point Venture Planning & Zoning Commission will hold a meeting on the above date and time for discussion and action on agenda items. Items do not have to be taken in the same order as shown.

This meeting was conducted utilizing online videoconferencing. Planning & Zoning Commission members, staff and citizens participated in this manner only.

<https://us02web.zoom.us/j/85765787729?pwd=bENlVkdQUeSrN2RuNEJlUThkbG9GOT09>

Meeting ID: 857 6578 7729

Passcode: P&Z

Minutes

A. Open Meeting

Call to Order – Chair Zane Cannaday called the meeting to order at 6:06 PM

Roll Call – Vickie Knight called roll:

Members Present: Gary Abbott, Zane Cannaday, Carl Eckhardt, Niki Zezulka

Member Not Present: Cody Dumas – joined meeting at 6:18 PM

Alternates Present: Cristin Cecala

Alternates Absent: Kathie Thomas

Alternate Cristin Cecala brought point of order to members attention as regards membership and residency per 1.1.11.1 in zoning ordinance. This section of ordinance states "The planning and zoning commission shall consist of five members and up to two alternate members who are residents of the Village or its extraterritorial jurisdiction . . ." The council and the attorney had been advised and commented on this statement within the zoning ordinance prior to P&Z member appointment. Communication with city attorney, mayor and Village Secretary will be forwarded to members for further review.

B. Citizen's Participation – No Participation

C. Business Items

1. Approval of minutes for August 4, 2020 meeting.

Gary Abbott made a motion to approve the minutes of the August 4, 2020 meeting as presented. Member Niki Zezulka seconded the motion. Members present approved. Motion carried.

2. Training with Richard Emerson, ATS Engineers, Zoning Site Plan Reviews.

Rich Emerson presented slide presentation to assist in P&Z site plan review process. Zoning defines and divides land in the municipality into zones in which certain land uses are permitted, prohibited or permitted with conditions. A detailed site plan provides sufficient information to evaluate the proposed development. The site plan must be reviewed regarding allowed land use and confirm the proposed building is structured to meet zoning application process, zoning regulations and zoning guidelines. ATS Engineers also review all building site plans, to include comparison to Village zoning requirements. Once site plan application has been received, a site plan checklist should be incorporated to ensure receipt and compliance with all site plan application requirements. ATS Engineers would not be available for initial technical review of a

site plan as regards Village specific land use or various zoning requirements per the Village zoning ordinance.

3. Discussion to establish procedures, process and guidelines for P&Z review of all submitted plats/replats, multi-family and commercial site plans.
P&Z has authority to review and obligation to make informed recommendation to Village Council for a submitted site plan. Members determined that Village staff will perform initial review to determine a complete site plan application has been received. Once site plan requirements are confirmed complete, the site plan will be forwarded to P&Z. Online bulletin boards were discussed as a method for members to communicate and the public to have access to these communications occurring between P&Z open meetings.

Chair Zane Cannaday requested item 5 be heard before members at this time.

5. Review re-plat application for recommendation to Village Council for approval.
Lots 795C, 796C, 797C and 798C request to have re-survey undertaken to replat the four lots to one 1.005 acre lot to meet commercial lot size restriction of one acre. Request that easement release be included with replat submitted with site plan application. **Gary Abbott made a motion to approve recommendation to Village Council for replat application request for lots 795C, 796C, 797C and 798C to meet commercial lot size requirement. Niki Zezulka seconded the motion. Members present approved. Motion carried.**
4. Discussion to establish Village approved plant list. Numerous cities approved plant list were reviewed by members. Cedar Park, Texas approved plant list was found to be simple and appropriate to reference as a guide for landscaping requirements as stated in 1.1.9.3 Landscaping Requirements General Standards b) approved plant list. **Carl Eckhardt made a motion to approve Cedar Park, Texas approved plant list as reference for landscaping general standards approved plant list. Gary Abbott seconded the motion. Chair Zane Cannaday requested call on vote. Cody Dumas in favor. Niki Zezulka in favor. Zane Cannaday in favor. Motion carried.**

D. Adjourn

Next P&Z meeting on September 1, 2020. Plat/replat and site plan requirement checklist to be forwarded by Village staff for P&Z member review prior to next called meeting.

Cody Dumas made a motion to adjourn meeting. Zane Cannaday adjourned meeting at 7:43 PM.



Zane Cannaday, Chairman



Attest: Vickie Knight, P&Z Secretary