



REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE  
Wednesday, September 18, 2024, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment."*

**Minutes**

**A. Items Opening Meeting**

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Mark Maund, Councilmember Jeff Schroeder, and Councilmember John Schwarz. Absent Councilmember Tex Tubbs. A quorum was present. Village attorney, Caroline Kelley Hyde Kelley LLP, attended the meeting.

**B. Consent Agenda**

1. Approval of Minutes August 21, 2024, Regular Council Meeting.
2. Approval of Minutes August 27, 2024, Special Called Council Meeting.
3. Authorize Mayor Justin Hamilton to execute First Amended and Restated Interlocal Agreement for Emergency Management Services, Fire Marshal Services and Code Inspection and Enforcement Services between the Village of Point Venture and Travis County Emergency Services District No.1 effective October 1, 2024.

**Councilmember John Schwarz made a motion to approve minutes of August 21 and August 27, 2024 as presented and authorize Mayor Hamilton to execute First Amended and Restated Interlocal Agreement with Travis County Emergency Services District No. 1. Mayor ProTem Scott Staeb seconded the motion. Councilmembers Jeff Schroeder and Mark Maund agree with motion approve minutes of August 21 and August 27, 2024 as presented and authorize Mayor Hamilton to execute First Amended and Restated Interlocal Agreement with Travis County Emergency Services District No. 1. Motion carries.**

**C. Public Comments**

\*Resident request Council special consideration to hear amend plat application to complete sale of their property prior to September 30.

**D. Mayor Report**

Mayor Hamilton attended the North Lake Travis Chamber of Commerce luncheon September 19. Fire Chief Donnie Norman of Travis County ESD No 1 was the speaker. Chief Norman commented that the collaboration between the three government entities of Lago Vista, Jonestown and Village of Point Venture has never been stronger. Personnel from both the fire stations undergo many hours of training for preparedness not only in our area, but also national events that may occur outside of Texas. We are proud that Travis County ESD No. 1 is part of and provides safety and security to our community.

**E. Travis County Sheriff's Report**

Deputy Nick McCaughey reported that August was a quiet month, traffic stops have become minimal and Deputy McCaughey had no situations of concern to report.

**Emergency Services Report**

Greg Johnston, Travis County ESD No. 1, provided information regarding calls responded to by EMS in Point Venture August 18 through September 18. There were eleven calls. Greg Johnston also provided August code enforcement activity by Travis County ESD No. 1. Three stop work orders

have been issued, one substandard building under investigation and verification of citizen complaint.

#### F. Items to Consider

1. Discuss and possibly act upon ordinance 2024-09-18-1 adopting a budget for Fiscal Year 2024-2025.  
**Councilmember Jeff Schroeder made a motion to adopt fiscal year budget 2024/2025 as presented per ordinance 2024-09-18-1. Councilmember Mark Maund seconded the motion. Call vote: Councilmember John Schwarz, Councilmember Mark Maund, Councilmember Jeff Schroeder, Mayor ProTem Scott Staeb and Mayor Hamilton approve to adopt FY2024/25 budget as presented per ordinance 2024-09-18-1. Motion carries.**
2. Discuss and possibly act upon ordinance 2024-09-18-2 adopting an ad valorem tax rate for the Village of Point Venture to be imposed on all taxable property within the corporate limits of the Village for the Tax Year 2024.  
**Councilmember Jeff Schroeder made a motion to adopt ad valorem tax rate of \$0.085828/\$100 value as presented per ordinance 2024-09-18-2. Councilmember John Schwarz seconded the motion. Call vote: Councilmember John Schwarz, Councilmember Mark Maund, Councilmember Jeff Schroeder, Mayor ProTem Scott Staeb and Mayor Hamilton approve to adopt ad valorem tax rate of \$0.085828/\$100 value as presented per ordinance 2024-09-18-2. Motion carries.**
3. Discuss and possibly act upon adoption of ordinance to amend/update Appendix A Fee Schedule for planning and development fees per Article A3.002, A3.003, A3.004, A3.005 and A3.006.  
Updates to Appendix A Fee Schedule, as discussed by Council at the August 21, 2024 meeting, were reviewed for adoption by ordinance 2024-09-18.  
**Mayor ProTem Scott Staeb made a motion to adopt ordinance 2024-09-18 to amend/update Appendix A Fee Schedule for planning and development fees per Article A3.002, A3.003, A3.004, A3.005 and A3.006. Councilmember John Schwarz seconded the motion. Councilmembers Jeff Schroeder and Mark Maund in agreement with motion to adopt ordinance 2024-09-18 to amend/update Appendix A Fee Schedule for planning and development fees per Article A3.002, A3.003, A3.004, A3.005 and A3.006. Motion carries.**
4. Discuss amendments to Code regarding tree removal and lot clearing.  
Caroline Kelley spoke with Council regarding options and considerations for a tree protection ordinance to possibly include revisions to Article 9.02 lot clearing. Considerations encouraged for method and clarity for enforcement of amendments for tree mitigation ordinance. Council instructed to review marked changes for amendment to lot clearing ordinance for protected tree mitigation. Council encouraged to make notes and be prepared for further discussion at the October 16, 2024, Council meeting.
5. Discuss setting a date for a special-called workshop to review zoning ordinance amendments. Dates for Village engineer consideration to attend workshop to review zoning ordinance amendments are Tuesday, October 8, 2024, at 4PM or Tuesday, October 22, 2024, at 4PM. Scheduling will be confirmed with Village engineer and Village attorney.
6. Discuss and possibly act upon application to amend plat for lots 784 and 785.  
No action on this item. Complete amend plat application not submitted.
7. Discuss and possibly act upon ordinance to amend FY 2023/24 budget.  
Amendments to FY 2023/24 budget does not create change to net income, total revenue and total expense are amended as presented Exhibit A-1 to ordinance 2024-09-18-3.  
**Mayor ProTem Scott Staeb made a motion to adopt ordinance 2024-09-18-3 amending FY 2023/24 budget as presented. Councilmember John Schwarz seconded the motion. Call vote: Councilmember John Schwarz, Councilmember Mark Maund, Councilmember Jeff Schroeder, Mayor ProTem Scott Staeb and Mayor Hamilton approve ordinance 2024-09-18-3 amending FY 2023/24 budget as presented. Motion carries.**

**G. Council Reports**

1. Financial Report

Mayor Justin Hamilton reported August monies in bank:

Security State Bank & Trust – Money Market	\$ 94,934.03
Security State Bank & Trust – Operating Account	\$994,682.53
TexPool- Money Market	\$321,051.49
TexPool – Road Fund	\$735,321.54
TexPool – Time Warner	\$ 37,836.99
<b>Total cash in banks</b>	<b>\$2,183,826.58</b>

2. Building Department

There were no permits issued for new single-family homes. There were no certificates of occupancy issued for new single-family homes in August

3. Code Enforcement

August code enforcement activity received with Emergency Services Report.

4. Animal Control Report

August Animal Control activity – Tony Reynolds, animal control officer, provided August summary animal control report. There will be heavy bird migration through November. The birds migrate at night and turning lights off at night will sure be advantageous for the migrating birds.

- 5 Deceased Animal Response/Removal
- 6 At Risk Animal Response
- 3 Nuisance Animal Response/Consultation
- 6 Dog at Large/General Dog Calls
- 2 Complaints (unreasonable noise/aggressive dog/other)

5. Village Services


No report for August Village services.

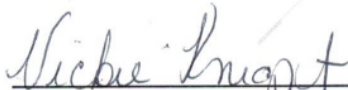
6. Public Works

Road improvement plans and specifications go out to bid October 11, 2024.

**H. Adjourn**

Councilmember Jeff Schroeder made a motion to adjourn. Mayor ProTem Scott Staeb seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 7:23 PM.**

  
Justin Hamilton, Mayor  
Village of Point Venture

  
Vickie Knight, Village Secretary  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*