



**PUBLIC HEARING AND  
REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE  
Thursday, September 28, 2023, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment."*

**Notice of Meeting by Video Conference**

Pursuant to Section 551.127 of the Texas Government Code, the Village Council of the Village of Point Venture may attend and participate in this meeting remotely by video conference. In such circumstance of remote attendance, a quorum of the Village Council intends to be and will be physically present at the location provided above on this Agenda.

**Minutes**

**A. Items Opening Meeting**

1. Call to Order - Mayor ProTem Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Justin Hamilton, Councilmember Mark Maund, Councilmember Shelly Molina. Councilmember Tex Tubbs present via video conference from Torgiano, Italy; Councilmember Cliff McInnis present via video conference from the Dominican Republic. A quorum was present.

**B. Public Hearing/Items for Consideration**

1. Consider testimony and act upon ordinance 2023-09-28-1 adopting a budget for the Fiscal Year 2023-2024.
  - a. Mayor ProTem Justin Hamilton introduced fiscal year 2023/2024 budget item. The Village Council has conducted budget workshops since June and approved this proposed budget at the August 16, 2023, Council meeting.
  - b. There were no comments for public hearing. Mayor ProTem Justin Hamilton closed public comments to this item.
  - c. There was no additional discussion requested by Council.
  - d. **Councilmember Shelly Molina made a motion to adopt fiscal year 2023/2024 budget as presented Exhibit A per ordinance 2023-09-28-1 Mayor ProTem Justin Hamilton seconded the motion. Village Secretary call vote: Councilmember Mark Maund agree, Councilmember Tex Tubbs agree, Councilmember Cliff McInnis agree. Motion carried.**

Mayor ProTem Justin Hamilton closed public hearing and convened into Open Session at 6:33 PM.

**C. Consent Agenda**

1. Approval of Minutes August 16, 2023, Regular Council Meeting.
2. Approval of estimate from The Tree Man for Village public roadway canopy trim, expense item approved in FY2024 budget.  
**Councilmember Shelly Molina made a motion to approve minutes for August 16, 2023, meeting as presented and approve estimate of \$5,500 from The Tree Man for all roadway canopy trim approved in fiscal year 2024 budget. Mayor ProTem Justin Hamilton seconded the motion. Councilmember Mark Maund agree, Councilmember Tex Tubbs agree, Councilmember Cliff McInnis agree. Motion carried.**

#### D. Public Comments

There were no public comments received.

#### E. Items to Consider

1. Discuss and possibly act upon ordinance 2023-09-28-2 adopting an ad valorem tax rate for the Village of Point Venture to be imposed on all taxable property within the corporate limits of the Village for the Tax Year 2023. Mayor ProTem introduced item to approve no new revenue 2023 ad valorem tax rate of 0.085828 per \$100 valuation.

**Councilmember Shelly Molina made a motion to adopt ad valorem tax rate of 0.085828 per \$100 valuation per ordinance 2023-09-28-2 Councilmember Mark Maund seconded the motion. Village Secretary call vote: Mayor ProTem Justin Hamilton agree, Councilmember Tex Tubbs agree, Councilmember Cliff McInnis agree. Motion carried.**

Mayor ProTem Justin Hamilton thanked Councilmembers Tex Tubbs and Cliff McInnis for their participation in this meeting. Councilmember Tex Tubbs departed meeting at 1:35AM Torgiano, Italy time zone; Councilmember Cliff McInnis departed meeting at 7:35PM Dominican Republic time zone. Mayor ProTem Justin Hamilton note time of Councilmembers departing meeting at 6:36PM and video conference is closed

2. Discuss and take possible action to renew expiring two-year contract with Flock Safety for 2 Falcon LPR cameras mounted at entrance for a five-year extension beginning 11/11/2023.  
**Mayor ProTem Justin Hamilton made a motion to renew expiring two-year contract with Flock Safety for 2 Falcon LPR cameras mounted at entrance for a five-year extension beginning 11/11/2023. Councilmember Shelly Molina seconded the motion. Councilmember Mark Maund agree. Motion carried.**
3. Discuss and take possible action to declare an exemption to competitive bidding and to consider and authorize the execution of a contract for a three-year extension of the contract for the collection and disposal of solid waste and recycling services with Waste Connections Lone Star, Inc. to begin January 1, 2024. Mayor ProTem Justin Hamilton spoke with our Waste Connections representative regarding annual CPI adjustments. The Village of Point Venture will have 2024 annual CPI adjustment frozen at current rates with a three-year contract extension.  
**Mayor ProTem Justin Hamilton made a motion to authorize the execution of a contract for a three-year extension of the contract for the collection and disposal of solid waste and recycling services with Waste Connections Lone Star, Inc. to begin January 1, 2024. Councilmember Mark Maund seconded the motion. Councilmember Shelly Molina agree. Motion carried.**
4. Discuss and possibly approve estimate for replacement of previously removed ribbon curb to maintain integrity of roadways. S&M Construction has poured missing ribbon curb at 424 Summit Ridge Dr and provided \$4,000 estimate to remove existing concrete ribbon that was poured (approximately 22 feet), cut down about 2 feet longer to have a good expansion joint. After curb is dry, cold patch any asphalt that is needed.  
**Mayor ProTem Justin Hamilton made a motion to approve estimate presented to remove and replace approximately 22' ribbon curb. Councilmember Shelly Molina seconded the motion. Councilmember Mark Maund agree. Motion carried.**
5. Ratify Mayor ProTem appointment of an acting assistant building official effective August 23, 2023.  
**Councilmember Mark Maund made a motion to ratify appointment of an acting assistant building official effective August 23, 2023. Councilmember Shelly Molina seconded the motion. All agree. Motion carried.**
6. Discuss and possibly approve offer letter for staff position of assistant building official to be effective 10/1/2023.  
**Mayor ProTem Justin Hamilton made a motion to approve and extend offer letter and designate Amanda Raffetto as assistant building official effective 10/1/23. Councilmember Shelly Molina seconded the motion. Councilmember Mark Maund agree. Motion carried.**



7. Discuss and possibly approve updates to Village employee handbook for inclusion of procedure for conflict resolution.

**Councilmember Shelly Molina made a motion to approve updates to Village employee handbook for inclusion of procedure for conflict resolution. Councilmember Mark Maund seconded the motion. Mayor ProTem Justin Hamilton agree. Motion carried.**

8. Discuss and possibly approve pay level and required hours for Village animal control officer position. Mayor ProTem Justin Hamilton believes a longer discussion is necessary regarding animal control position, current and future expectations for animal control. Wildlife trapping has been removed from position duties but the Village will need to consider annual pet registration, responding to loose dog(s), sick wildlife and removal of dead wildlife from public roadways and areas.

**Mayor ProTem Justin Hamilton made a motion to approve temporary employee position to remove dead deer (wildlife) from public roadways and areas at a rate of \$25/hour with a four-hour maximum per day. Councilmember Mark Maund seconded the motion. Councilmember Shelly Molina agree. Motion carried.**

9. Discuss and possibly approve bid award for 2023 Crack Seal project.

Bid opening on August 31, 2023, received three bids. Bid specs required bidder submit by a cost per pound installed. Lowest bidder National Industrial Maintenance Inc \$1.97 cost per pound installed, Bennett Paving Inc \$4.50 cost per pound installed, Alpha Paving Inc \$6.60 cost per pound installed. Village engineer, Tim Haynie, recommends bid award to National Industrial Maintenance Inc.

**Mayor ProTem Justin Hamilton made a motion to approve bid award to National Industrial Maintenance Inc at \$1.97 cost per pound installed with a maximum cost approved of \$185,000. Councilmember Shelly Molina seconded the motion. Councilmember Mark Maund agree. Motion carried.**

#### **F. Travis County Sheriff's Report**

Deputy Nick McCaughey had no concerns to report.

#### **Emergency Services Report**

Greg Johnston, Deputy Emergency Management Coordinator with Travis County ESD No 1, spoke to Council regarding community meeting held on September 27, 2023 regarding safety of RM 1431, funding has been secured for installation of continuous left turn lane and shoulders between old RM 1431 and East Reed Park Road, continued community involvement needed by speaking with our county commissioner and attending meetings regarding safety issues and RM 1431. Code compliance has had a good response to Firewise notification and follow up will begin soon.

#### **G. Mayor Pro-Tem Report**

Mayor ProTem Justin Hamilton will request method to secure a community wide preview of culvert/drainage issues and problems to schedule list of priority areas for Council review and discussion.

Ribbon curb replacement and ditch grading improvement projects fall within fiscal year 2023 budgeted expense line item and have been approved for completion.

Upcoming general election on November 7, 2023.

Resignation of assistant building official and animal control officer.

National Night Out – October 14, 2023.

#### **H. Council Reports**

##### **1. Financial Report**

Mayor ProTem reported Aug YTD monies in bank:

Security State Bank & Trust – Money Market	\$ 94,839.04
Security State Bank & Trust – Operating Account	\$792,923.60

TexPool- Money Market	\$304,377.53
TexPool – Road Fund	\$697,132.02
TexPool – Time Warner	\$ 35,871.85
<b>Total cash in banks</b>	<b>\$1,925,144.04</b>

2. Building Department

Councilmember Shelly Molina presented the August Building Report: There no permits issued for single family dwelling. There was one certificate of Occupancy issued. There were permits issued for a pool, cargo lift, two solar installations and a whole-home generator.

3. Code Enforcement

No current report

4. Animal Control Report

No current report

5. Village Services

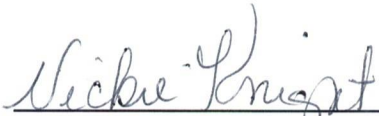
Traffic data sign will be stationed at least two weeks each location; moved in order of request; data reviewed and shared with Travis County Sheriffs.

6. Public Works

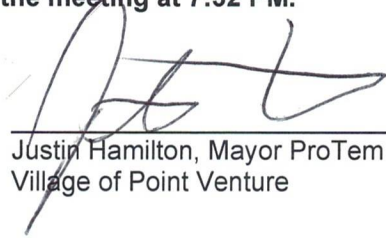
Future meeting discussion to plan method to review and organize ditch grading projects addressed during Mayor ProTem report.

**I. Adjourn**

Councilmember Shelly Molina made a motion to adjourn. Councilmember Mark Maund seconded the motion. **Mayor ProTem Justin Hamilton adjourned the meeting at 7:32 PM.**



Vickie Knight, Village Secretary  
Village of Point Venture



Justin Hamilton, Mayor ProTem  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*