



Village of Point Venture
Village Council Meeting
January 16, 2019 @ 6:30 PM
555 Venture Blvd. S.
Point Venture, Texas

*“Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment”*

MINUTES

In Point Venture, Travis County, Texas, commencing on January 16, 2019 @ 6:30 p.m.
To consider and act upon any lawful subject, which may come before it, including among others, the following:

A. Items Opening Meeting

1. **Call to order** Mayor Eric Love called the meeting to order at 6:30 p.m.
2. **Pledge** Mayor Love led the Pledge of Allegiance.
3. **Roll Call** Village Secretary Jean Cecala called roll. Present were Mayor Eric Love, Mayor Pro Tem Lance Clinton, Councilmember Royce Christopher, Councilmember Donald Conyer, Councilmember Dan Olson, and Councilmember Steve Perschler. A quorum was present.

The Village of Point Venture was recognized for participating in FireWise for five consecutive years. Ms. Kelsey Davis from Texas A&M Forest Service presented a plaque to Mayor Love and the Council.

4. Consent Agenda

All items under Consent Agenda are considered routine by the Village Council and will be enacted on by one motion. If discussion is desired, that item will then be removed from the Consent Agenda and will be considered separately.

- a. **Approval of minutes**
 1. **Village Council Meeting December 19, 2018**
 2. **Village Executive Closed Session January 6, 2019**
- b. **Approval and Adoption of Resolution Amending Authorized Representatives – TexPool**
- c. **Approval and Adoption of Resolution Amending Investment Policy**
 1. **Approval of Amended Investment Policy**
- d. **Approval of independent contractor agreements**
 1. **Melissa Uptadel, building administration**
 2. **ACO on-call position**
 3. **Management Operations Consultant – 1 year**
 - a. **Josh W. Ray**
 - i. **Cancellation of agreement**

Mayor Pro Tem Lance Clinton asked that the independent contractor agreements for Melissa Uptadel, building administration and ACO on-call position be removed from the consent agenda and considered separately. Councilmember Dan Olson made a motion to approve all remaining items on the consent agenda. It was seconded by Councilmember Royce Christopher. All approved. Motion carried.

B. Mayor's Report

a. WCID / Village services transition

Mayor Love gave a brief overview of the transition occurring between Travis County Water Control and Improvement District (WCID) and the Village for services. As of Monday, January 6, 2019, the WCID no longer has any employees and all water services were turned over to an outside utility company, AWR Services. The Mayor explained how this change has affected Village services and how the Council is working to continue to provide essential services to the residents. He asked residents who have concerns to please contact him or any councilmember.

b. Newly elected officials training recap

Mayor Love gave a brief recap of the training he and several councilmembers recently attended hosted by Texas Municipal League. Those who attended the Newly Elected Officials Training found it informative and educational.

c. Village Resident's survey

The Mayor also spoke briefly about the recent survey sent to residents. He found the open comments section of the survey extremely helpful. He plans to provide a link to residents who responded to be able to view the results.

C. Citizen Communications: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a three (3) minute time limit on any communication.

Carl Eckhardt addressed the Council about his concern of lack of communication by the WCID as to the recent changes. He also felt that the governing entities within Point Venture are not working together. Mayor Love assured him that communication lines between each of the entities are open.

Wayne Butler then addressed the Council with his concern of lack of communication to residents about the transitions taking place due to the WCID hiring a management company. He said that, at both the POA and WCID offices, he could not get information as no one knew what the plan is going forward. Mayor Love addressed this issue explaining that the abrupt transition has the Council still trying to figure out what to do. Councilmember Dan Olson also interjected that the Council is working diligently to get Village services back in place and trying to fill the gaps quickly.

D. General Business and Action Items

1. Treasurer Report

Councilmember Dan Olson gave the treasurer's report by reading the cash in bank. He then said the scheduled audit for fiscal year 2018 had to be rescheduled due to the changes at the WCID last week. He said the revised investment policy was now approved, updated from 2009. Currently he is working on a policy for internal controls, capital outlay, and funds balances. He wants to keep the Village financially stable.

2. Code Enforcement Report

Councilmember Royce Christopher said there were no code violations to report for December.

3. Public Works Report

a. Approval of Waste Connections agreement

Councilmember Steve Perschler said the amended agreement between the Village and Waste Connections for garbage and recycle services is ready for approval. A slight increase of \$1.75 will be assessed for all homes with standard service. A communication about the changes will be sent via email to residents on the email system. Mayor Pro Tem Lance Clinton made the motion to approve the amended contract with Waste Connections. Councilmember Dan Olson seconded the motion. All approved. Motion carried.

b. Update on billing terms for THPOA

Councilmember Perschler was pleased that he was able to obtain an amicable agreement with the townhomes for garbage and recycle services moving forward. He and Waste Connections representatives have been working with the townhomes to allow for fluctuating rates due to seasonal occupancy. A representative from the Townhome board of directors, Sonny Ables, expressed his appreciation in the efforts made in working with the Townhome Association.

c. Discussion on stop bars and road striping proposal

Councilmember Perschler then explained the pricing proposal for stop bars provided by Travis County. He said that WCID has agreed to contribute \$1,750 towards replacing stop bars that were affected by its waterline improvement project. The approximate cost for the Village is \$1,530.48. Councilmember Dan Olson made the motion to approve the proposal to replace stop bars in the Village. It was seconded by Councilmember Donald Conyer. All approved. Motion carried.

Councilmember Perschler said he wished to defer completing the striping on Venture Drive and Venture Blvd. South until all the streets are finished being repaired.

4. Emergency Management / Services Update

Councilmember Perschler said he had no updates provided by ESD 1 or 7. He did know they are hosting a banquet on Feb. 28. He said ESD 7 does have equipment in the Village's fire station. He also reported that a lock on the building was discovered broken and the POA was instrumental in helping get it fixed that day. He reminded residents that a class on CPR is being held at the Point Venture fire station on January 26, 2019 from 9:00 to 11:30. Seats were still available.

5. Travis County Sheriff's Office (TCSO) Report

Mayor Pro Tem Lance Clinton said the month of December was extremely quiet in the Village for the Sheriff's deputies. Winter hours for deputies have been dropped from 50 to 30.

6. Building Administration Monthly Update

a. Update on New Construction and Additions/Remodeling Projects

Councilmember Royce Christopher gave a quick report of current building projects in the Village. He said 20 homes are under construction, three new permits and four certificates of occupancy were issued in December. He said the Village has a contract with ATS engineering group for inspections. He is going through that contract at this time.

Councilmember Christopher said several complaints about drainage due to some new buildings have been brought up. According to the International Building Code, builders are responsible for assuring drainage is completed at each property to go into the Village's storm drainage system. He reminded Council that Haynie engineering firm did a study in 2015 and addressed some of these drainage issues then. He felt there may be a need to bring in a hydrology expert.

Mayor Love then discussed the temporary contract the Village has offered Melissa Uptadel to help in the interim while the Council seeks other avenues to provide the service. Councilmember Steve Perschler made a motion to approve the short-term contract between Melissa Uptadel and the Village of Point Venture for Building Administration duties. Councilmember Royce Christopher seconded the motion. All approved. Motion carried.

b. Building "issues" – an overview of the process

Councilmember Olson asked about a home that is on Venture Blvd. South that is under construction but has had no activity for months. He asked that the process for this issue be addressed.

7. Animal Control Monthly Update

a. Animal Registration letters update

Councilmember Donald Conyer reported that all dog registration letters have now been mailed due to the efforts of the city secretary. Mayor Pro Tem Lance Clinton said he has been working at the WCID office to try to get the information for dog registration and dog photos off of its drive.

b. Discussion of updating VoPV fine schedule

The Mayor asked Councilmember Conyer to look at the current fine schedule to see if it needs updating. Councilmember Conyer said he felt the fines are okay. A discussion took place about the need for Animal Control to begin cracking down on repeat offenders by issuing citations and assessing fines.

c. Report on total fees collected in 2018

Councilmember Conyer reported that a total of 364 dogs were registered in the Village in 2018 bringing in a total of \$1,644.

d. Approval of ACO on-call cell phone and direct line

The Animal Control number remains the same as always. The Mayor discussed the need to have a temporary contract with a certified animal control officer during the transition. He said it would be a four week contract with a possible extension, if needed. The officer would answer the on-call phone and work as needed at \$20/hour. Councilmember Steve Perschler moved to hire Roger Stroms for this temporary position. It was seconded by Councilmember Donald Conyer. All approved. Motion carried.

8. Village Services Report

a. Abolishment of Inter-local agreement

i. Processes during transition

The Mayor said that the Council will work with the WCID during this transition. A decision about abolishing the Interlocal agreement with the WCID was postponed until after the WCID Board's meeting on January 19.

b. Approval of Open positions

i. Village Office Administrative Manager

ii. Village Public works employee

Mayor Love then explained the need to post two positions for jobs for the Village of Point Venture. He wished to hire an office administrative manager to do all office, secretarial, building administration, and code enforcement as well as oversee the public works employee. He also wish to post a position for a person to do field work including public works and animal control. Councilmember Royce Christopher made a motion to approve posting these two open positions. Councilmember Steve Perschler seconded the motion. All approved. Motion carried.

c. Tree Trimming

Councilmember Conyer said there is a need in the Village for tree trimming. Tree canopies need to be a minimum of 12 feet above city streets. Mayor Love would like to have an initiative in place in which residents trim trees on their own property. If they don't wish to or have no way to do so, then the Village would hire someone to do it and bill the resident. A short discussion about the continued need for the Village to own a chipper as it has no one to operate it.

E. Closing comments

a. Councilmembers

No Councilmembers had closing remarks.

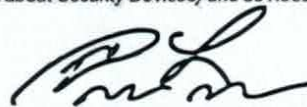
b. Mayor

The Mayor requested residents who have concerns to please contact him or the council between meetings so issues may be addressed immediately.

F. Adjournment

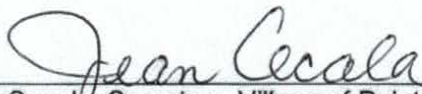
Councilmember Christopher made the motion to adjourn the meeting. Councilmember Conyer seconded the motion. All approved. Meeting adjourned at 8:17 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request. The Village Council for the Village of Point Venture reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).



Eric Love, Mayor, Village of Point Venture

ATTEST:



Jean Cecala, Secretary, Village of Point Venture